

**Discipline-Specific Regulations for
Study and Examinations for the
English-language Erasmus Mundus
European Master's of Science Degree
Program in Clinical Linguistics
(EMCL+), offered by the EMCL
University Consortium coordinated by
the University of Groningen (The
Netherlands) at the University of
Potsdam**

March 2, 2017

The Faculty Council of the Human Sciences Faculty at the University of Potsdam has approved the following study and examination regulations on March 2, 2018, on the basis of Section 9 subsection 5, Section 19 subsection 1, Section 22 subsections 1-3, 31 in conjunction with Section 72 subsection 2 no. 1 of the Brandenburg Higher Education Act (BbgHG) of April 28, 2014 (Law and Ordinance Gazette (GVBl.) I/14, [no. 18]), last amended by Article 2 of the law of July 1, 2015 (GVBl. I/15 [no. 18]) in conjunction with the Ordinance on the Design of Examination Regulations to Guarantee the Equivalency of Studies, Examinations, and Degrees (University Examination Ordinance - HSPV) of March 4, 2015 (GVBl. II/15 [no. 12]) and with Article 14 subsection 1 no. 2 of the Basic Constitution of the University of Potsdam (GrundO) of December 17, 2009 (Bulletin UP no. 4/2010 p. 60) in the Fourth Amended Version of the Basic Constitution of the University of Potsdam (GrundO) of November 15, 2017 (Bulletin UP no. 19/2017 p. 1039- 1040)

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Section 1 Applicability

(1) These regulations apply to the English-language Erasmus Mundus Master's Degree Program "European Master's Degree Program in Clinical Linguistics" (EMCL+), offered by a University Consortium consisting of three European universities (University of Groningen, NL; University of Eastern Finland, FI, and University of Potsdam, DE) and coordinated by the University of Groningen. As subject-specific regulations, they supplement the Ordinance on the Design of Examination Regulations to Guarantee the Equivalency of Studies, Examinations, and Degrees (University Examination Ordinance – HSPV) of March 4, 2015.

(2) The Degree Regulations apply to students who have started the degree program beginning in the winter semester 2017/18 under the Regulations for Study and Examinations in force and issued by the University of Groningen on September 1, 2017 (see Appendix 4).

(3) The "Examination Board", which consists of one university teacher of each of the three cooperation partners, supervises compliance with the provisions of these regulations and those of the subject-specific Study and Examination Regulations of the universities involved. In addition, the Examination Board is responsible for monitoring the evaluation of all additional academic achievements and examination credits, for organizing repeat examinations, for recognition and consideration of achievements, as well as approval of the internship positions assigned to the students. Additional powers are regulated in the cooperative agreement.

(4) In accordance with Section 31a of the Revised version of the General Regulations for Study and Examinations for Bachelor's and Master's Degrees (not for teachers in training) at the University of Potsdam (BAMA-O), the provisions for the degree program and the examinations at the University of Groningen apply (Appendix 5), provided these regulations do not stipulate otherwise.

Section 2 Degree

The University of Groningen, the University of Eastern Finland, and the University of Potsdam jointly award the degree of "Master of Science" ("M.Sc.") as a joint degree to students who have completed the necessary credit points and documented the graduation requirements.

Section 3 Objectives of Master’s Studies

(1) The objective of the English-language Erasmus Mundus Master’s Degree Program “European Master in Clinical Linguistics (EMCL+)” is to teach solid knowledge about psycho- and neurolinguistics as well as about theories and methods of speech diagnosis and therapy. The learning goals are formulated on the basis of the Dublin Descriptors for the Master’s Level (see Appendix 3).

(2) With previous basic education in a bachelor’s or equivalent degree program as a basis, students are to acquire theoretically founded knowledge of developmental and acquired language and speech disorders as well as experimental-methodological skills in the master’s degree program that are, among other things, necessary preconditions for developing diagnostic and therapeutic materials for language and speech disorders.

(3) The degree program prepares students above all for research-related professional activities.

students enrolling at the University of Potsdam. The first cohort of students will enroll at the University of Potsdam in the degree program “European Master in Clinical Linguistics” (EMCL+) for the winter semester 2018/19.

Section 4 Duration and Organization of Master’s Studies

(1) The English-language Erasmus Mundus Master’s Degree Program “European Master in Clinical Linguistics” (EMCL+) is offered at the participating universities in the framework of the consortium of universities as a single-subject degree program with a standard period of study (full-time study) of 4 semesters and 120 credit points.

(2) The program is not suitable for part-time studies.

Section 5 Mobility Plan and Enrollment at the University of Potsdam

(1) The course of studies is organized according to the following general mobility plan:

Se	University
1.	University of Eastern Finland in Joensuu
2.	University of Groningen
3.	University of Potsdam
4.	Internship and master’s thesis – University of the student’s choice

(2) Students are enrolled at the University of Groningen throughout the degree program. Students are enrolled at the partner universities for the time period of their studies there. The enrollment regulations of the partner universities apply when students enroll there. The Registration Regulations in their currently applicable version apply to

Later cohorts will spend the 3rd semester, which will be the winter semester, at the University of Potsdam.

Section 6 Modules and Course of Studies

(1) The English-language Erasmus Mundus “European Master’s Degree Program in Clinical Linguistics” (EMCL+) consists of the following components:

Master’s degree	
Name of module	CP
Mandatory modules (<i>Mandatory, 100 CP</i>)	
BM I: Statistical methods and experimental linguistics (Part I)	14
BM II: Statistical methods and experimental linguistics (Part II)	6
AM I: Clinical Linguistics, Neuro-/Psycholinguistics	34
AM II: Neurotechnology and IT for clinical linguistics	32
PRAK: Internship	10
KOLL: Colloquium and introduction to professional practice	4
Master’s thesis (<i>Mandatory, 20 CPs</i>)	
Total CPs (all modules and master’s thesis)	
120	

(2) The language of instruction in the EMCL+ degree program is English.

(3) The descriptions of the modules named in subsection 1 are provided in the Module Catalog in Appendix 1 of these regulations.

(4) A sample degree progress plan for the master’s degree program is provided in Appendix 2 of these regulations.

Section 7 Grading and Evaluation; Repeating Examinations

(1) A joint grade record is provided in addition to the joint degree certificate. The certificates are issued by the University of Groningen and bear the logos of all participating universities.

The certificate will include the grades for the study and examination credits in the individual modules achieved in the first three semesters as well as for the master's thesis as follows:

A, B, C, D, E, F.

(2) The individual study and examination credits as expressed in the university's local grade scales will be converted to the grades expressed as letters using the following conversion table:

	Description	NL	FI	DE
A	excellent	9,10	5	1.0-1.3
B	very good	8	4	1.7-2.0
C	good	7	3	2.3-2.7
D	satisfactory	6	2	3.0-3.3
E	sufficient	--	1	3.7-4.0
F	insufficient	--	0	5.0

(3) The University of Groningen is responsible for the administration of examinations and grades. The regulations of the University of Groningen (Appendix 4 and 5) apply.

(4) Each partner university is responsible for organizing the examinations taking place there. Sections 9ff. BAMA-O do not apply with respect to examination registration and evaluation of performance. The regulations of the University of Groningen (Appendix 4 and 5) apply.

(5) Students will take the following module examinations or course-related module (partial) examinations at the University of Potsdam and will register for them in writing, via lists: written exam (module BMII), internship report (module PRAK), and exposé (module KOLL); subsections 3 and 4 apply.

(6) Supplementary exam achievements are not graded; they are evaluated only as "passed" or "not passed." Examinations not passed in the first semester are treated as if they were not taken. A failed examination can be repeated twice. The partner universities are required to enable students who have moved on to another partner university to repeat exams so as not to put the general mobility plan at risk.

Section 8 Master's Thesis

(1) As soon as the student has completed 90 credit points, he or she is entitled to be assigned a topic for his/her master's thesis immediately.

(2) The master's thesis is equivalent to 20 credit points and must be written in English. The master's thesis can be prepared at any of the three universities (University of Groningen, NL; University of Eastern Finland, FI, and University of Potsdam, DE).

(3) There is no oral defense.

Section 9 Application, Expiration and Transitional Provisions

(1) These regulations go into effect October 1, 2018.

(2) These regulations apply to all students who enroll in the master's degree program EMCL+ at the University of Potsdam after these regulations go into effect.

(3) In addition, these regulations apply to students who began the master's degree program according to the subject-specific degree regulations EMCL+ issued by the University of Groningen and which entered into force September 1, 2017, before these regulations entered into force as of the winter semester 2017/18.

(4) The subject-specific regulations for the English-language Erasmus Mundus Master's Degree Program "M.Sc. European Master's in Clinical Linguistics" of September 24, 2009 (Official Announcements No. 12/2010, p.172-181) will expire on September 30, 2022, after twice the standard period of study has elapsed following the entry into force of these regulations.

Examinations in accordance with the previously applicable regulations must be completed by that point in time.

Appendix 1: Module Catalog

BM I: Statistical methods and experimental linguistics (Part I)		Number of credit points (CP): 14		
Module type (mandatory or elective):	Mandatory			
Content and objectives of module:	<p><i>Contents:</i> This module encompasses courses on statistics (R) and experimental methods. The statistics courses cover parametric and non-parametric statistical analysis procedures and how to carry them out using relevant statistics programs. In the experimental courses, students learn sufficient knowledge and skills with respect to (i) experimental design, (ii) data gathering, and (iii) statistical analysis, each with respect to their own scientific research question. In the intensive MOOC courses, students learn basic knowledge about linguistics (syntax, semantics, and phonology) and statistics. The goal of teaching specialized knowledge and methodological skills in the courses is to guarantee a uniform level of knowledge among the students. In the language courses and the country-specific courses, the students learn the language and communication skills with which they can communicate in the foreign language in everyday situations. The cultural component provides a comprehensive image of political, economic, historical, and cultural aspects of the host country and of Europe in general.</p> <p><i>Objectives:</i></p> <ul style="list-style-type: none"> - To obtain basic methodological knowledge with respect to the field of study, - To develop the skills necessary to plan, conduct, and evaluate an experiment, - To be able to gather data, - To obtain skills in statistical data analysis, - To train working independently and making decisions, - To obtain communication skills in a foreign language, - To broaden social and personal competences by supporting lecturers in preparing and organizing country-specific outings and activities (communication skills, team skills, ability to take responsibility, ability to make decisions). 			
(Partial) Module examination (number,	Course-related module (sub-)exams as follows:			
Independent study (in hours):	390			
Courses (types of teaching)	Contact time (in semester hours)	Supplementary examination work (number, form, scope)		Course-related module (sub-)exam(s) (number, form, scope)
		To complete the module	For admission to the module exam	
MOOCs with supervision (seminar or tutorial)	1	-	-	-
Statistics and Methods I (seminar)	2	-	-	Written exam (90
Psycholinguistics (seminar)	2	Presentation (20 min) or term paper (8-10	-	

Neurolinguistics (seminar)	2	Presentation (20 min) or term paper (8-10	-	
Language practice courses Finnish	1	Audit certificate or oral examination (30		
Offered:		Winter semester		
Requirements for taking the module:		None		
Offering institution:		University of Eastern Finland (responsible for the (sub-)module exam)		

BM II: Methods in statistics and experimental linguistics (Part II)		Number of credit points		
6				
Module type (mandatory or elective):	Mandatory			
Content and objectives of module:	<p><i>Contents:</i> The previously acquired knowledge about methods in statistics and experimental linguistics is expanded and deepened in the module.</p> <p><i>Objectives:</i></p> <ul style="list-style-type: none"> - To obtain more advanced methodological knowledge with respect to the field of study, - To develop the skills necessary to plan, conduct, and evaluate an experiment, - To be able to gather data, 			
(Partial) Module examination (number,	Course-related module (sub-)exams as follows:			
Independent study (in hours):	120			
Courses (types of teaching)	Contact time (in semester hours)	Supplementary examination work (number, form, scope)		Course-related module (sub-)exam(s) (number, form, scope)
		To complete the module	For admission to the module exam	
Statistics and Methods II (seminar)	2	-	-	Written exam (90)
Offered:	Winter semester			
Requirements for taking the module:	None			
Offering institution:	University of Eastern Finland (responsible for the (sub-			

AM I: Clinical linguistics, neuro-/psycholinguistics		Number of credit points (CP): 34		
Module type (mandatory or elective):	Mandatory			
Content and objectives of module:	<p><i>Contents:</i> In the in-depth research seminars, students learn to critically read scientific articles about clinical linguistics, neuro- and psycholinguistics and to design experiments for healthy and speech-impaired children and adults. Ethical questions relevant for testing these populations are discussed. In addition, the module covers teaching key competences (oral presentations, academic writing, poster presentations). In the language courses and the country-specific courses, the students learn the language and communication skills with which they can communicate in the foreign language in everyday situations. The cultural component provides a comprehensive image of political, economic, historical, and cultural aspects of the host country and of Europe in general.</p> <p><i>Objectives:</i></p> <ul style="list-style-type: none"> - To teach students how to critically read scientific publications, - To teach students modern research techniques and their potential applications, - To teach subject-related knowledge about current research debates, - To train analytical skills, - To teach academic writing, - To teach oral and poster presentation skills, - To obtain communication skills in a foreign language, - To broaden social and personal competences by supporting lecturers in preparing and organizing country-specific outings and activities (communication skills, team skills, ability to take responsibility, ability to make decisions). 			
(Partial) Module examination (number, form, scope):	One exam from among the following formats: Essay (15 pages) Poster presentation (20 min) In-class presentation (45 minutes)			
Independent study (in hours):	930			
Courses (types of teaching)	Contact time (in semester hours)	Supplementary examination work (number, form, scope)		Course-related module (sub-exam(s) (number, form, scope)
		To complete the module	For admission to the module exam	
Seminar I (seminar)	2	-	-	-
Seminar II: Aphasiology (seminar)	2	-	-	-
Seminar III: Disorders in Development (seminar)	2	-	-	-
Seminar IV: Awake surgery (seminar)	2	-	-	-
Seminar V	2	-	-	-
Seminar VI	2	-	-	-

Language practice course Dutch	1	Audit certificate or oral examination (30		
Offered:	Seminar I, V, VI – winter semester; Seminar II, III, IV, language practice course Dutch – summer semester			
Requirements for taking the module:	None			
Offering institution:	Seminar I – University of Eastern Finland Seminar II, III, IV, Language practice course Dutch – University of Groningen (responsible for the (sub-)module exam)			

AM II: Neurotechnology and IT for clinical linguistics		Number of credit points (CP): 32		
Module type (mandatory or elective):	Mandatory			
Content and objectives of module:	<p><i>Contents:</i> In the courses of this module, students learn skills in applying modern neurotechnology for clinical purposes as well as established methods (do's and don'ts) for developing games, apps, and VR for children and adults with speech impairments. In the language courses and the country-specific courses, the students learn the language and communication skills with which they can communicate in the foreign language in everyday situations. The cultural component provides a comprehensive image of political, economic, historical, and cultural aspects of the host country and of Europe in general.</p> <p><i>Objectives:</i></p> <ul style="list-style-type: none"> - Knowledge and skills in applying modern neurotechnology, - Ability to develop IT for persons with speech impairments, - Willingness to work independently, - Ability to work in a team, creativity, - Training problem-solving ability, - Ability to present one's own opinion orally and/or in writing, - To obtain communication skills in a foreign language, - To broaden social and personal competences by supporting lecturers in preparing and organizing country-specific outings and activities (communication skills, team skills, ability to take responsibility, ability to make decisions). 			
(Partial) Module examination (number, form, scope):	One exam from among the following formats: Essay (15 pages) Poster presentation (20 min) In-class presentation (45 minutes)			
Independent study (in hours):	870			
Courses (types of teaching)	Contact time (in semester hours)	Supplementary examination work (number, form, scope)		Course-related module (sub-)exam(s) (number, form, scope)
		To complete the module	For admission to the module exam	
Seminar I: Speech technology lab (seminar)	2	-	-	-
Seminar II: Brain imaging	2	-	-	-
Seminar III (seminar)	2	-	-	-
Seminar IV: Neurotechnology and language testing 1 (seminar)	2	-	-	-
Seminar V: Developing serious games (seminar)	2	-	-	-
Seminar VI Neurotechnology and language testing 2 (seminar)	2	-	-	-
Language practice course German	1	Audit certificate or oral examination (30	-	-
Offered:	Seminar I, II, III, VI, Language practice course German – winter semester; Seminar IV, V – summer semester			

Requirements for taking the module:	None
Offering institution:	Seminar I, II, III – University of Eastern Finland (responsible for the (sub-)module exam) Seminar IV, V – University of Groningen

PRAK: Internship		Number of credit points (CP): 10		
Module type (mandatory or elective):	Mandatory			
Content and objectives of module:	<p><i>Contents:</i> During the <i>Meet the Employers Events</i> in the 3rd semester, students meet associated partners of the program that offer internships for the 4th semester. Students can perform internships in the academic field, in R&D, or in clinical practice. Thanks to the internships, students have the opportunity to gather and analyze data for their master's theses.</p> <p><i>Objectives:</i></p> <ul style="list-style-type: none"> - To conduct independent neurolinguistic or clinical linguistic research, - To gain knowledge in applying specific methods and techniques for neurolinguistic or clinical linguistic research, under supervision, - Independent planning, execution, and analysis of clinical and/or academic studies, - Ability to make decisions and take responsibility, creativity. 			
Module (sub-)exam (number, form, scope):	Internship report (15–20 pages), not graded Internship certificate (signed confirmation by the host institution for the internship about the number of hours, description of the contents of the internship (key points))			
Independent study (in hours):	300			
Courses (types of teaching)	Contact time (in semester hours)	Supplementary examination work (number, form, scope)		Course-related module (sub-)exam(s) (number, form, scope)
		To complete the module	For admission to the module exam	
Internship (internship), including <i>Meet the Employers</i> event	1	-	-	-
Offered:	Winter and summer semester			
Requirements for taking the module:	None			
Offering institution:	University of Potsdam (linguistics) (responsible for the			

KOLL: Colloquium and introduction to professional practice		Number of credit points (CPS): 4		
Module type (mandatory or elective):	Mandatory			
Content and objectives of module:	<p><i>Contents:</i> The students conduct practical exercises, writing scientific papers suitable for publication as well as expert reports to prepare for their master's theses. They identify a research question, analyze the data gathered during their internships, report on research methods suitable for carrying out the research, and summarize them. In addition, they gain knowledge about good scientific practice and practice their practical skills in submitting applications, for example to the Ethics Committee.</p> <p>The students are encouraged to use a large number of ways to broaden and deepen their knowledge, to familiarize themselves with the applications, and to learn how to network in the interdisciplinary field. All institutions offer open weekly colloquia and/or reading groups to this end. In addition, informational outings are organized to hospitals and rehabilitation centers, research institutions, and neuroimaging centers. The students are invited to participate in the international conference (Science of Aphasia), where they can come into contact with international scientists, university instructors, and alumni/ae. The costs of participation are included in the tuition fees. The students are invited to participate in discussions in and around the universities (e.g., lecture series of the Berlin School of Mind and Brain, etc.)</p> <p><i>Objectives:</i></p> <ul style="list-style-type: none"> - Knowledge about the practice of scientific writing, including the peer-review process, - Knowledge about the structure of a scientific publication, - Ability to write scientific abstracts, - Knowledge about the subject-specific research landscape and the clinical institutions, - Training of the willingness to take action independently and with self-discipline on the future labor market. 			
(Partial) Module examination (number,	Exposé, approx. 6-8 pages, not graded			
Independent study (in hours):	150			
Courses (types of teaching)	Contact time (in semester hours)	Supplementary examination work (number, form, scope)		Course-related module (sub-exam(s) (number, form, scope)
		To complete the module	For admission to the module exam	
Scientific writing (colloquium)	2	-	-	-
Offered:	Winter semester			
Requirements for taking the module:	None			
Offering institution:	University of Potsdam (linguistics) (responsible for the			

Appendix 2: Schedule of Study for the Master's Program (starting in the winter semester)

Semester / module	1st semester Finland	2nd semester The Netherlands	3rd semester Germany	4th semester (summer semester)
BM I: Methods in statistics and experimental linguistics (Part I)	14			
BM II: Methods in statistics and experimental linguistics (Part II)			6	
AM I: Clinical Linguistics, Psycho-/Neurolinguistics	3	19	12	
AM:II Neurotechnology and IT for clinical linguistics	13	11	8	
PRAK: Internship				10
KOLL: Colloquium and introduction to professional practice			4	
Master's thesis				20
Total per semester	30 CP	30 CP	30 CP	30 CP
Total	120 CP			

Appendix 3: Learning results following the Dublin Descriptors at the Master's Level

Learning results following the Dublin Descriptors at the master's level	Learning results in EMCL+
Knowledge and understanding provides a basis or opportunity for originality in developing and/or applying ideas, frequently in a research context	1.1 Gaining solid knowledge in the field of neurolinguistics and clinical linguistics 1.2 Familiarity with formulations of neurolinguistic and clinical linguistic theories and ability to evaluate them critically 1.3 Knowledge and skills about developing experiments and analyzing data to answer research questions
Applying knowledge and understanding through the ability to solve problems in new or unfamiliar contexts within broad (or multidisciplinary) contexts	2.1 Ability to develop a research question independently and to formulate a research proposal 2.2 Ability to formulate an academic or clinical problem independently, selecting, applying, and adapting, as needed, an appropriate theoretical framework and one or more relevant research methods 2.3 Ability to make an independent contribution to knowledge and its application in neurolinguistics and clinical linguistics in academic and non-academic fields
Making judgements demonstrates the ability to integrate knowledge, to deal with complexity, and to formulate assessments on the basis of incomplete or limited information	3.1 Ability to use research findings produced by others and to evaluate them critically 3.2 Ability to make connections between one's own knowledge of neurolinguistics and clinical linguistics and related disciplines such as neurology, neurosciences, psychology, and speech and language pathology 3.3 Ability to critically evaluate diagnostic and treatment materials used in clinical practice
Communication of conclusions and knowledge and principles on which they are founded, both to experts and to laypeople [monologue]	4.1 Ability to collaborate on research projects in the academic and non-academic fields 4.2 Ability to participate in the international academic debate in the selected subject area and to convincingly present an academic problem in English, both orally and in writing 4.3 Ability to convey the findings from research projects to a lay audience
Learning strategies that enable one to continue one's studies in a mostly self-determined and autonomous fashion	5.1 Ability to keep abreast of the newest developments in neurolinguistics and to broaden and deepen one's own knowledge and understanding 5.2 Ability to reflect on the impacts of one's own work for the development of neurolinguistic and clinical linguistic theories and applications

Appendix 4: Degree and Examination Regulations EMCL+ of the University of Groningen in English translation



rijksuniversiteit
groningen

Faculty of Arts

Teaching and examination regulations (OER)

Part B – Master’s Program in

Linguistics
CROHO 60815

Specialization
– Clinical Linguistics

for the academic year 2016-2017

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- 1. General Provisions**
- 2. Admission Requirements**
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Section 1 General Provisions

Article 1.1 – Applicability

These Degree and Examination Regulations consist of Part A and Part B. Part B, which is specific to the degree program, supplements Part A, which consists of general provisions for teaching and examinations in the master’s degree programs taught at the Faculty of Arts, in the following: the Faculty. Part B consists of provisions relating specifically to the Master’s degree program in Clinical Linguistics/ EMCL+ (Erasmus Mundus Joint Master’s degree program).

Section § 2 Admission Requirements

Article 2.1 – Admission Requirements

Applicants must provide proof of a bachelor’s degree (at least 180 ECTS) or a comparable degree in speech and language therapy, linguistics, psychology, special education, or (bio-)medical sciences.

Article 2.2 – Language skills for students with qualifications from other countries

Proof of English language skills: TOEFL: at least 600 points paper-based, 250 points computer-based, 100 points Internet-based, or IELTS of at least 7 (or equivalent)

Artikel 2.3 - Additional Requirements

Applicants should submit a personal and academic curriculum vitae, a completed questionnaire on language competencies, a statement of purpose, a copy of certificates and academic documents, letters of reference from two individuals working in academia, proof of sufficient English language skills on the basis of relevant test results, and a copy of their identification papers or passport. The Examination Board meets in December. It selects the applicants who fulfill the admission requirements. The selection criteria are:

- Academic quality (60%)
- Motivation (10%)
- Letters of reference (10%)
- English language skills (10%)
- Work/research experience (10%)

Section 3 Content and structure of the degree program

Article 3.1 – Workload

1. Students are required to obtain 120 ECTS in the degree program.
2. Students’ workload is expressed in whole ECTS credit points.

Article 3.2 – Learning results of the degree program

The learning results of the modules following the Dublin Descriptors

Learning results following the Dublin Descriptors at the master’s level	Learning results in EMCL+
Knowledge and understanding provides a basis or opportunity for originality in developing and/or applying ideas, frequently in a research context	1.1 Gaining solid knowledge in the field of neurolinguistics and clinical linguistics 1.2 Familiarity with formulations of neurolinguistic and clinical linguistic theories and ability to evaluate them critically 1.3 Knowledge and skills about developing experiments and analyzing data to answer research questions
Applying knowledge and understanding through the ability to solve problems in new or unfamiliar contexts within broad (or multidisciplinary) contexts	2.1 Ability to develop a research question independently and to formulate a research proposal 2.2 Ability to formulate an academic or clinical problem independently, selecting, applying, and adapting, as needed, an appropriate theoretical framework and one or more relevant research methods 2.3 Ability to make an independent contribution to knowledge and its application in neurolinguistics and clinical linguistics in academic and non-academic fields

Making judgements demonstrates the ability to integrate knowledge, to deal with complexity, and to formulate assessments on the basis of incomplete or limited information	3.1 Ability to use research findings produced by others and to evaluate them critically 3.2 Ability to make connections between one's own knowledge of neurolinguistics and clinical linguistics and related disciplines such as neurology, neurosciences, psychology, and speech and language pathology 3.3 Ability to critically evaluate diagnostic and treatment materials used in clinical practice
Communication of conclusions and knowledge and principles on which they are founded, both to experts and to laypeople [monologue]	4.1 Ability to collaborate on research projects in the academic and non-academic fields 4.2 Ability to participate in the international academic debate in the selected subject area and to convincingly present an academic problem in English, both orally and in writing 4.3 Ability to convey the findings from research projects to a lay audience
Learning strategies that enable one to continue one's studies in a mostly self-determined and autonomous fashion	5.1 Ability to keep abreast of the newest developments in neurolinguistics and to broaden and deepen one's own knowledge and understanding 5.2 Ability to reflect on the impacts of one's own work for the development of neurolinguistic and clinical linguistic theories and applications

See Appendix 1 for the matrix of the degree program, the learning results/course units realized.

Article 3.3 – Language

The MA specialization in clinical linguistics is taught in English.

Artikel 3.4 - Contents of the curriculum

1. The program of study encompasses the following classes with the workload indicated:

EMCL+	ECTS	Methods
Preparatory Course	0	MOOCs (with supervision)
Language and country studies	3	Seminars, outings, tutorials
Statistics 1	5	Seminars, tutorials
Psycholinguistics	3	Seminars
Neurolinguistics	3	Seminars
Acoustic analysis or Language production and perception experiments or Speech synthesis or Automatic speech recognition and loudspeaker detection	5	Flipped classroom, projects
Speech technology lab	5	Projects, research seminars
Autism and language or Changes in speech due to neurodegenerative disorders or Speech disorders	3	Research seminar, outings*
Brain imaging	3	Research seminar
Language and country studies	3	Seminars, outings, tutorials
Aphasiology	5	Research seminar
Disorders in the development of spoken and written language	5	Research seminar
Neurotechnology and language testing 1: EEG and rTMS	5	Research seminar*
Language testing during awake brain surgery	6	MOOC + Google Hangout,

		Outings*
Development of serious games, apps, and VR for linguistically challenged populations	6	Flipped classroom*
Language and country studies	3	Seminars, outings, tutorials
Statistics 2	6	Seminars, tutorials
Language processing and/or evidence-based practice and/or first language acquisition and/or multilingual language acquisition and processing	6 & 6	Seminars, research seminars
Neurotechnology and language testing 2: Eye tracking, NIRS, and FMRI *	5	Seminars, lab visits, tutorials, outings
Academic writing (preparation for the master's thesis) and meeting potential employers & preparation for the internship **	4 0	Seminars, tutorials, examinations
Virtual lab visits Outings to partners in industry and clinics		
Internship	10	
Master's thesis	20	

2. The descriptions of the classes and the assessment of the courses mentioned above are laid down in the degree program's module catalog.

Article 3.6 – Practice tutorial

Students must participate actively in at least 80% of all the above-mentioned seminars and must have passed the examinations involved in order to successfully complete the classes.

Section 4 Examinations

Section 5 Application, Expiration and Transitional Provisions

Article 5.1 – Changes

1. Changes to Part A of these regulations will be confirmed by the Faculty Committee in a separate decision after proper consultation and, as appropriate, approval by the Faculty Council.

2. Changes to Part B of these regulations will be confirmed by the Faculty Committee in a separate decision after proper consultation with the Program Committee and the Faculty Council and, as appropriate, approval by the Faculty Council.

3. Changes to these regulations do not apply for the ongoing academic year unless there is reason to assume that the change in question does not impair the interests of the students.

4. A change to these regulations should not result in any disadvantages to students on the basis of a decision already made by the Examination Board.

Article 5.2 - Publication

1. The Faculty Committee shall publish these regulations, all rules and guidelines formulated by the Examination Board, as well as any changes to these documents properly.

2. Copies of the documents mentioned in Article 5.2.1 are available in the Faculty Office. These documents are also available on the faculty website under “my university.”

Article 5.3 – Application

These regulations enter into force on September 1, 2016.

As adopted by the Faculty Committee 2016

Appendices:

Appendix 1: Matrix of the learning results/course units realized in the degree program

Curriculum

The program consists of 8 modules:

Module title	M1: Preparatory Course
Form of instruction	MOOCs + Seminare
Semester	First
ECTS	---
Module manager:	University of Eastern Finland
Brief description	In the intensive preparatory courses, students learn basic knowledge about linguistics (syntax, semantics, and phonology) and statistics. Students are required to take these classes to ensure a uniform level of knowledge.
Objectives:	To gain basic and expanded knowledge in the fundamental disciplines of the program
Examination	Written test

Module title	M2: Language and country studies courses
Form of instruction	Seminars, tutorials, excursions
Semester	First, second, third
ECTS	9 (3 per partner)
Module manager:	Local coordinators
Brief description	In these courses, the students learn the language and communication skills with which they can communicate in the foreign language in everyday situations. The cultural component provides a comprehensive image of political, economic, historical, and cultural aspects of the host country and of Europe in general. The students shall take the language and country studies courses at each of the three universities. If they are already proficient in a language, they support the teacher in the class, organize outings, etc.
Objectives:	Basic knowledge of the foreign language
Examination	Language test (not graded)

Module title	M3: Methods
Form of instruction	Seminars, tutorials
Semester	First, third
ECTS	17
Module manager:	University of Eastern Finland, University of Potsdam

Brief description	This module encompasses courses on statistics (R) and experimental methods. The statistics courses cover parametric and non-parametric statistical analysis procedures and how to carry them out using relevant statistics programs. In the experimental courses, students learn sufficient knowledge and skills with respect to (i) experimental design, (ii) data gathering, and (iii) statistical analysis, each with respect to their own scientific research question.
Objectives:	Knowledge and skills to be able to independently design an experiment, gather data, and analyze them statistically
Examination	Module examination, written report

Module title	M4: Clinical linguistics, neuro-/psycholinguistics
Form of instruction	Research seminars, including MOOCs and guest lectures
Semester	First, second, third
ECTS	31
Module manager:	University of Eastern Finland, University of Groningen, University of Potsdam
Brief description	In the in-depth research seminars, students learn to critically read scientific articles about clinical linguistics, neuro- and psycholinguistics and to design experiments for healthy and speech-impaired children and adults. Ethical questions relevant for testing these populations are discussed. In addition, the module covers teaching key competences (oral presentations, academic writing, poster presentations).
Objectives:	Ability to critically read scientific publications, knowledge of modern research techniques and of current research debates
Examination	Essay/poster presentation/in-class presentation

Module title	M5: Neurotechnology and IT for clinical linguistics
Form of instruction	Research seminars, flipped classroom
Semester	First, second, third
ECTS	29
Module manager:	University of Eastern Finland, University of Groningen, University of Potsdam
Brief description	In the courses of this module, students learn skills in applying modern neurotechnology for clinical purposes as well as established methods (do's and don'ts) for developing games, apps, and VR for children and adults with speech impairments.
Objectives:	Knowledge and skills in applying modern neurotechnology as well as ability to develop IT for persons with speech impairments
Examination	Essay/poster presentation/in-class presentation

Module title	M6: Internship
Form of instruction	Meetings with potential employers, virtual lab visits, e-learning, excursions, observation
Semester	Third, fourth
ECTS	10
Module manager:	Associated partners, University of Potsdam

Brief description	During the Meet the Employers Events in the 3rd semester, students meet associated partners of the program that offer internships for the 4th semester. Students can perform internships in the academic field, in R&D, or in clinical practice.
Objectives:	Students learn how to conduct neurolinguistic or clinical linguistic research independently. They gain knowledge in applying specific methods and techniques for neurolinguistic or clinical linguistic research, under supervision. They can gather data for their master's theses during the internship.
Examination	Internship report

Module title	M7: Master's thesis
Form of instruction	Tutorials, supervision
Semester	Third, fourth
ECTS	24
Module manager:	Supervisor (consortium partner) and co-supervisor (associated partner)
Brief description	The master's thesis is a written report in which the research project conducted by the student is described in detail. The data are gathered during the internship. The structure of the thesis should consist of an introduction with a definition of the central problem and the research questions/hypotheses. The findings of the research should be presented and discussed in relation to the central problem. The master's thesis should be approximately 50 pages long; its quality should be that of a publishable article.
Objectives:	– Successful application of all academic skills obtained so far as well as of the key competences (especially academic writing), – Application of ethical principles following approval by the ethics committees.
Examination	Master's thesis

Module title	M8: Research extras
Form of instruction	Reading groups, outings, attending conferences, colloquia, lectures, workshops
Semester	During the entire master's degree program
ECTS	---
Brief description	The students are encouraged to use a large number of ways to broaden and deepen their knowledge, to familiarize themselves with the applications, and to learn how to network in the interdisciplinary field. All institutions offer open weekly colloquia and/or reading groups to this end. In addition, informational outings are organized to hospitals and rehabilitation centers, research institutions and neuroimaging centers. The students are also invited to participate in the international conference (Science of Aphasia), where they can come into contact with international scientists, professors, and alumni/ae. The costs of participation are included in the tuition fees. The students are invited to participate in discussions in and around the universities (e.g., lecture series of the Berlin School of Mind and Brain, etc.)
Objectives:	To broaden and deepen linguistic and clinical knowledge; exchange about scientific articles. Soft skills: knowledge about how colloquia and conferences proceed as well as how to present one's own scientific insights, ability to network, social interaction with potential future employers
Examination	---

Appendix 5: Part A: General information for all Master's degree programs



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groningen**

Faculty of Arts

Teaching and Examination Regulations (OER)

**Part A: General information for all Master's degree programs
for academic year 2017-2018**

Contents

- 1. General provisions**
- 2. Admission**
- 3. Content and structure of the degree program**
- 4. Tests and examinations of the degree program**
- 5. Final assessment of the degree program**
- 6. Transitional and final provisions**

Section 1 General provisions

Article 1.1 – Applicability

1. These Teaching and Examination Regulations for academic year 2017-2018 apply to the teaching, examinations and final assessment of all Master's degree programs offered by the Faculty of Arts, hereinafter each referred to as **the degree program**, and to all students enrolled in these degree programs.
2. The degree program is provided by the Faculty of Arts of the University of Groningen, hereinafter referred to as **the Faculty**.
3. These Teaching and Examination Regulations also apply to students of other degree programs, faculties or institutes of higher education, insofar as they follow course units in the degree programme.
4. Course units that students of the degree program as referred to in Article 1.1.1 follow in other degree programs or at other faculties or institutes of higher education are subject to the Teaching and Examination Regulations of that program, faculty or institute.
5. These Regulations also apply to the admission of students to the Pre-Master's programs referred to in Article 2.2 with an eye to following the degree program.
6. In these Regulations the term 'the degree program' refers to the Master's degree program in which the student is enrolled. Each of the degree programs listed below has an individual Part B, with provisions that only apply to that degree program.

Overview of Master's degree programs

Some of the degree programs listed below have a (p) behind their name, to indicate that they are offered in part-time as well as full-time mode.

Master's label with CROHO code	Master's label with CROHO code
Literary Studies (p) – (60813)	Master of Arts in Teaching programs: - German Language and Culture (p) – (60631) - English Language and Culture (p) – (60632) - French Language and Culture (p) – (60633) - Frisian Language and Culture (p) – (60634) - History (p) – (60635) - Classical Studies (p) – (60636) - Dutch Language and Culture (p) – (60637) - Spanish Language and Culture (p) – (60320)
Literary Studies – Research Master's program – (60814)	
Linguistics – (60815)	
Linguistics – Research Master's program – (60817)	
Archaeology – (60805)	
Archaeology – Research Master's program – (60133)	
History (p) – (66034)	
History – Research Master's program – (60139)	
International Relations (60 ECTS) – (60734)	
International Relations (90 ECTS) – (60819)	
International Relations – Research Master's program – (60820)	
Classics & Ancient Civilizations – (60821)	
Classics & Ancient Civilizations – Research Master's program – (60039)	
Arts & Culture – (60087)	
Arts & Culture – Research Master's program – (60829)	
Media Studies – (60831)	
Communication & Information Studies – (66826)	
Middle Eastern Studies – (60842)	
North American Studies – (60845)	
European Studies – (60847)	
Dutch Studies – (60849)	

Article 1.2 – Definitions

The following definitions apply to these Regulations:

- a. **The Act:** the Higher Education and Research Act (WHW; *Wet op het hoger onderwijs en wetenschappelijk onderzoek*)
- b. **Student:** a person registered at the University for the purpose of taking course units and/or examinations and the final assessment leading to the conferral of a university degree
- c. **Degree program:** the Master's degree program referred to in Article 1.1 of these Regulations, comprising a coherent set of course units
- d. **Course unit:** a syllabus unit or other part of the degree program within the meaning of Article 7.3 of the Act, included in Ocasys
- e. **Ocasys:** the University of Groningen's online course catalog
- f. **ECTS credit point:** a credit point within the meaning of the Act. The student workload of each course unit is expressed in ECTS credit points, whereby 1 ECTS is equivalent to a student workload of 28 hours
- g. **Pre-Master's program:** a program intended to remedy deficiencies for admission to the degree program
- h. **Examination or test:** an assessment of the knowledge, understanding and skills of students
- i. **Syllabus:** a document based on the Faculty syllabus model, comprising information about the form, content and organization of an individual course unit
- j. **Final assessment:** the final assessment for the Master's degree, which is considered to be passed once all the requirements of the entire Master's degree program have been satisfied
- k. **Academic year:** the period of time that starts on 1 September and ends on August 31 of the following year
- l. **Semester:** part of the academic year, either starting on September 1 and ending on a date to be determined by the Board of the University, or starting on a date determined by the Board of the University and ending on August 31
- m. **Practical exercise:** a teaching or learning activity as referred to in Article 7.13 of the Act, in one of the following forms:
 - a thesis
 - participation in a seminar
 - a written assignment, paper or draft
 - a research assignment
 - participation in fieldwork or an excursion
 - completion of a placement
 - participation in another educational activity designed to teach certain skills
- n. **Board of Examiners:** an independent body with the duties and powers as stated in Articles 7.11, 7.12, 7.12b and 7.12c of the Act, including assessing whether the requirements of the final assessment have been met
- o. **Examiner:** a person appointed by the Board of Examiners to set examinations and determine their results
- p. **Admissions Board:** the board that has decision-making powers in matters concerning admission to the degree program on behalf of the Faculty Board
- q. **Program Committee:** the consultative and advisory body that fulfills the duties referred to in Articles 9.18 and 9.38c of the Act
- r. **N-A registration:** *Niet Afgerond / Niet Aanwezig / Not Attended / Not Assessed*. Registration for students who are registered for a course unit but have not received a final assessment for it.
- s. **Regular student:** a student who is not a part-time, Minor or non-degree exchange student.

All other definitions will have the meaning that the Act ascribes to them.

Section 2 Admission

Article 2.1 – Entry requirements

1. The regular entry requirements for the degree program are set out in Article 2.1 of Part B of these Teaching and Examination Regulations.
2. The Admissions Board will make a decision concerning admission of holders of a degree other than that stated in Article 2.1 of Part B of these Regulations.
3. Admission entitles students to register for the degree program.
4. The starting dates of the degree program are listed in Part B of these Teaching and Examination Regulations.

Article 2.2 – Pre-Master’s program

1. Holders of a degree other than that stated in Article 2.1 of Part B of these Regulations must submit a request for admission to the Admissions Board of the degree program. The Admissions Board may decide that the student must complete a Pre-Master’s program, to be designed on an individual basis, in order to gain admission to the degree program. Such a Pre-Master’s program may have a student workload of no more than 60 ECTS.
2. A maximum term of four consecutive semesters will apply to the successful completion of the Pre-Master’s program. Students who exceed this period will not be permitted to re-register for the relevant Pre-Master’s program.
3. Students who are required to follow a Pre-Master’s program in order to gain admission to an English-taught Master’s degree program or specialization must satisfy the language requirement set out in Section 2 of Part B of the Teaching and Examination Regulations of the relevant Master’s degree for students with foreign qualifications.

Article 2.3 – Admissions Board

1. The Admissions Board has the power to decide on behalf of the Faculty Board in matters concerning admission to the degree program.
2. The composition and duties of the Admissions Board are set out in the Faculty Regulations for the Faculty of Arts.
3. The study advisor for the degree program may be appointed as an advisory member.
4. The Faculty Board is responsible for appointing the members of the Admissions Board.

Article 2.4 – Entrance examination for the Honors College Master’s program: criteria

With a view to the admissions procedure for the Honors College Master’s program, the Admissions Board will investigate whether the candidate satisfies the conditions concerning knowledge, expertise and skills. When conducting its investigation, the Board will also consider the motivation and ambitions of the candidate concerning the degree program in question, as well as the candidate’s proficiency in the language in which the Honors program will be taught.

Article 2.5 – Entrance examination: times

1. The entrance examination for the degree program will be held twice a year; once for students starting in the first semester and once for students starting in the second semester. Entrance examinations for Master’s degree programs with a selection procedure, however, are only held at the start of the first semester.
2. The deadline for submitting admission applications to the Admissions Board is published on the degree program’s website.
3. Only in exceptional cases will the Admissions Board consider an application submitted after the date stated in Article 2.5.2.

4. Admission is granted on condition that on the start date concerned, the candidate satisfies the requirements of Article 2.1 of Part B of these Teaching and Examination Regulations regarding knowledge and skills, as evident from documentary proof of the programs followed. The written admission decision will include information for the student about the possibility of an appeal to the Board of Appeal for Examinations.

Article 2.6 – Entrance examination: hardship clause

In situations where non-admission of a student would demonstrably lead to a situation of unfairness of an overriding nature, the Admissions Board may deviate from the provisions of Article 2.1. Whether or not such a situation applies will be determined on a case-by-case basis.

2.7 – Reregistration for a Master's degree program

Students who were admitted to the Master's degree program in a previous year can re-register as of September 1 and February 1.

SECTION 3 CONTENT AND STRUCTURE OF THE DEGREE PROGRAM

Article 3.1 – Objectives and learning outcomes of the degree program

1. The degree program is designed to:
 - a. impart an academic education to students in terms of specialized knowledge, understanding and skills in the field of the degree program, such that they are able to perform successfully in positions for which academic knowledge and skills at Master's degree level in the above field are required or preferred.
 - b. promote academic development. Students must satisfy the requirements set out in the *Nederlands Kwalificatieraamwerk Hoger Onderwijs* [Dutch National Qualifications Framework for Higher Education], which distinguishes the following indicators with regard to the second cycle (Master's phase):
 - Knowledge and understanding
 - Applying knowledge and understanding
 - Making judgements
 - Communication
 - Learning skills
2. The learning outcomes of the degree program are set out in Article 3.2 of Part B of these Teaching and Examination Regulations.

Article 3.2 – Type of degree program

The degree program is full time. Article 1.1 of these Regulations lists the degree programs that can also be followed in part-time mode.

Article 3.3 – Student workload

The student workload of the degree program is set out in Article 3.1 of Part B of these Teaching and Examination Regulations.

Article 3.4 – Conditions for awarding a University of Groningen degree

1. A Master's degree can only be awarded if at least two-thirds of the course units of the degree program were followed within the degree program during the student's period of registration as a student at the University of Groningen.

2. For Double Degree Master's degree programs offered together with an institution abroad, at least one quarter of the program must have been followed within the degree program during the student's period of registration as a student at the University of Groningen.

Article 3.5 – Participation in course units

1. All registered students must specify the course units they wish to follow in ProgRESS WWW before the academic year begins. The periods during which students can register are set annually by the Faculty. In principle, students can register for up to 30 ECTS credit points per semester. The Director of Studies may grant students exemption from this rule on the recommendation of the study advisor of the relevant degree program.
2. Admission to course units is arranged according to predefined and published admission criteria and priority regulations. Students who are registered for the degree program will be given priority for the compulsory course units in their Major. If a seminar course unit is oversubscribed, students will be admitted based on the order of registration, bearing in mind the entry requirements for the course unit and the phase the student is in.

Article 3.6 – Attendance requirement for seminars

1. An 80% attendance requirement applies to course units that include practical exercises (i.e. seminars). The exact conditions for successfully passing a seminar course unit are included in the syllabus for the course unit in question.
2. In the event of absence of up to 20%, the lecturer may stipulate replacement assignments. Absence of more than 20% will result in the student being barred from further participation in the course unit and from the examination, and an N-A registration. Notification of absence from a seminar must always be supported by reasons. Any student who misses the first two seminars without reason will lose the right to participate.
3. Students who satisfy the 80% attendance requirement but not the other requirements referred to in Article 3.6.1 in principle need only retake the test or examination in the next academic year and do not have to satisfy the 80% attendance requirement again. However, if the content of the seminar course unit for the following year is significantly different, students must retake the course unit. Decisions in such cases are taken by the Board of Examiners.

Article 3.7 – Honors program

1. Students may participate in an Honors program offered by the Honors College of the University of Groningen.
2. The Honors program does not form part of the regular Master's curriculum. The results and marks do not count towards the awarding of an honours predicate for the Master's program.
3. The student workload of the Honors program is 15 ECTS. The Teaching and Examination Regulations of the Honors College apply to this program.
4. The results of the Honors program will be stated on the Diploma Supplement that forms part of the Master's degree certificate awarded to the student.

Article 3.8 – Study progress administration

1. The Faculty Board is responsible for registering the individual results of students.
2. Students can consult their study results online via ProgRESS WWW.
3. Students may request a certified printout of their study results from the Office for Student Affairs.

Article 3.9 – Study progress supervision

The Faculty Board will organize the introduction and the study progress supervision of students enrolled in the degree program, partly to promote their progress and also with a view to potential study options within and outside the degree program.

Article 3.10 – Open Degree Programme

Students may choose to follow a degree program's Open Degree Program, which deviates from the regular specialization(s) of the degree program. An Open Degree Program must always be approved in advance by the Board of Examiners of the degree program in which the student is registered. Any further conditions with regard to the Open Degree Program will be set out in Part B of these Regulations.

Section 4 Tests and examinations of the degree program

Article 4.1 – General

1. Every course unit has a test or examination.
2. The test or examination assesses students' academic development and mastery of the learning outcomes of the course unit.
3. Tests and examinations are marked on a scale of 1.0 to 10.0. The final result of a course unit is expressed in a mark with no more than 1 decimal point. A mark of 5.5 or higher is a pass, any mark lower than 5.5 is a fail. If the final mark is calculated on the basis of several tests, the partial marks used in the calculation must not be rounded off.
4. If the calculation results in a mark with two or more decimal points, mathematical rounding rules must be used to round off the mark to one decimal. An exception to this rule applies to marks between 5.45 and 5.49, which are rounded down to 5.4.
5. All lawfully taken examinations are marked.
6. A thesis is considered to be passed if it is awarded a non-rounded-off mark of at least 6.0.
7. An N-A registration will be recorded for any test or examination that is not taken.
8. The Board of Examiners referred to in Section 4 is always the Board of Examiners for the degree program that sets the tests and examinations.
9. The Board of Examiners for the degree program setting the examinations as referred to in Article 4.1.8 is authorized to assess tests and examinations, deal with any complaints and decide upon requests for alternative exam regulations.

Article 4.2 – Board of Examiners

1. The Board of Examiners is the body responsible for determining, in an objective and expert manner, whether a student meets the requirements specified in the Teaching and Examination Regulations with regard to the knowledge, understanding and skills required to obtain a degree.
2. The composition and duties of the Board of Examiners are set out in the Faculty Regulations for the Faculty of Arts.

Article 4.3 – Exemptions

1. At a student's request, the Board of Examiners, having discussed the matter with the examiner in question, may grant exemption from an examination or part thereof, upon stating the grounds for such a decision and on condition that the student:
 - a. has completed part of a university or higher vocational degree in the Netherlands or abroad that is equivalent in content and level
 - b. or can demonstrate by work experience that he/she has sufficient knowledge and skills with respect to the course unit in question.
2. The validity period of exemptions granted for course units or parts thereof is identical to that of examination results.

Article 4.4 – Examination frequency and periods

1. There will be at least two opportunities a year to sit examinations. For partial examinations, students can opt for one resit covering the material for the entire course unit.

2. The periods in which examinations or partial examinations are held are listed in the Assessment Plan and the syllabus.
3. The Board of Examiners will make a decision with regard to examinations for course units that are not taught in the relevant academic year.
4. Transitional provisions apply to examinations for course units that are no longer offered due to program changes. These transitional provisions can be found in an Appendix to Part B of these Regulations.
5. Resit regulations are set out in the syllabus, explaining which alternative or supplementary tests are available to students who fail certain course units.

Article 4.5 – Mode of assessment

1. The mode of assessment for each course unit is set out in the syllabus. The guiding principle is the Assessment Plan of the degree program.
2. At a student's written request, the Board of Examiners may allow an examination to be taken in a form different from that stated above.
3. The Board of Examiners may also grant exemption from active participation in a course unit. In such cases, the Board of Examiners will require the activities connected to the course unit in question to be performed in a different way that it will determine.
4. If no mode of assessment is listed for a course unit in these Regulations because the course unit is not taught in the program, then the relevant Teaching and Examination Regulations for that course unit will apply.
5. A mock version of each examination will be made available for students to practice.

Article 4.6 – Request for an additional resit

1. Students may submit a request for an additional resit to the Board of Examiners.
2. Such a request may be granted if the student in question failed the relevant exam due to extraordinary circumstances and if not granting the request for an additional resit would result in unacceptable study delay.
3. The following criteria apply to granting a request for an additional resit for the last course unit in the degree program:
 - it must concern the last course unit to be passed
 - not granting the request would result in study delay of at least one semester
 - the examinee must have taken the last two regular exam opportunities for the course unit in question and have gained at least a mark 4.0.

Article 4.7 – Partial examinations

The weighting of partial examinations and the determination of final marks is set out in the syllabus of the relevant course unit.

Article 4.8 – Examination provisions in special circumstances

1. Contrary to the provisions of Article 4.4, the Board of Examiners may decide to grant a student an individual examination provision in the event of an 'exceptional instance of unfairness of an overriding nature'.
2. Requests for individual examination provisions, including substantiation and documentary evidence, must be submitted to the Board of Examiners as soon as possible.

Article 4.9 – Examinations and functional impairments

1. Students with a functional impairment will be given the opportunity to take examinations in a form that will compensate as far as possible for their individual handicap. If necessary, the Board of Examiners will seek expert advice from a student counsellor of the Student Service Centre (SSC) before making a decision.

2. With regard to examinations for electives taken at other degree programs by students with a functional impairment, the Board of Examiners of the degree program that sets the examination will comply with the facilities permitted by the Board of Examiners of the degree program for which the student has registered.

Article 4.10 – Oral examinations

1. Unless the Board of Examiners decides otherwise, an oral examination may only be taken by one student at a time.
2. Oral examinations are public, unless the Board of Examiners or the relevant examiner stipulates otherwise or the student objects to the public nature of the examination due to extraordinary circumstances. A second examiner may attend the oral examination at the request of the student or the examiner.
3. Oral examinations will be recorded in a written report or by means of an audio recording. The presence of a second examiner during the oral examination is required if the examination is recorded in written form.

Article 4.11 – Assessment of placement or research assignment

Placements and research assignments will be assessed by the relevant placement supervisor from the degree program, who will have been appointed as an examiner by the Board of Examiners, after consultation with the host institution supervisor and the original commissioner.

Article 4.12 – Thesis/final assignment

1. A thesis/final assignment can only be used for one degree program. No exemptions are granted for a thesis/final assignment based on a thesis/final assignment written within a different degree program.
2. Part B of these Teaching and Examination Regulations sets out the language requirements for theses/final assignments.
3. Article 5.2.7 on the storage period for theses and final assignments applies.
4. Students will be given the opportunity to write their thesis/final assignment at least twice per academic year.
5. The period(s) during which students can write their thesis/final assignment will be published in the Student Handbook and/or Ocasys.
6. The thesis/final assignment will be assessed by the supervisor and a second assessor. In the event that these two assessors are unable to come to a joint assessment, the Board of Examiners will appoint a third assessor and determine how the final assessment will be reached.
7. If by the end of the period referred to in Article 4.12.5 the assessor(s) is/are of the opinion that the thesis/final assignment cannot be awarded a pass mark, the student will be given one opportunity to remedy the work in order to be awarded a pass mark within a timeframe defined by the degree program. If the revised work cannot be awarded a pass mark, the student will have to complete a new thesis/final assignment with a new topic and a different supervisor.
8. More detailed regulations on the design, content, time frame and assessment of the thesis/final assignment can be found in the Master's Thesis Protocol, which is included as an Appendix to these Teaching and Examination Regulations. This Appendix forms an integral part of these Regulations.
9. The Board of Examiners is the only body that can deviate from the provisions of this Article at the written request of a student.

Article 4.13 – Cheating (incl. plagiarism)

1. Cheating is an intentional or unintentional act or omission by a student that partly or wholly hinders the forming of a correct assessment of his or her own or someone else's knowledge, understanding and skills.
2. Cheating also includes plagiarism, which means copying someone else's work without correct reference to the source. More specifically, the following constitute cases of plagiarism:

- a. the use of the ideas and phrases of others without reference to the source
 - b. the inclusion in the argument of a translation or paraphrase of texts written by someone else without reference to the source
 - c. the submission of the same or similar written assignments for different course units.
3. In the event of cheating or plagiarism during an examination, the examiner may ban the examinee from further participation in the examination.
 4. In the event of cheating or plagiarism in an examination or practical exercise, the examiner may exclude the examinee from participation in one or more examinations or final assessments to be determined by the Board of Examiners, for a period of time also to be determined by the Board of Examiners with a maximum of one year.
 5. The Board of Examiners will make a decision concerning a ban based on the written report by the examiner about the cheating or plagiarism discovered by him/her, and after hearing the examinee's side of the story.
 6. A ban means that no result will be awarded for the examination or practical exercise in question and an N-A registration will be recorded instead.

Article 4.14 – Invalid examination

In the event of irregularities with regard to an examination that are so serious that an accurate assessment of the examinee's knowledge, understanding and skills cannot be made, the Board of Examiners may declare the examination invalid for either an individual examinee or a group of examinees.

Article 4.15 – Termination of registration (*Iudicium Abeundi*)

1. In cases of serious objectionable behaviour and/or remarks by a student, the Board of the University can in certain extraordinary cases, after advice from the Board of Examiners or from the Faculty Board, decide to terminate the registration of this student after having carefully assessed all the interests of the student and the institution and once it has been proven reasonable to assume that the student's behaviour and/or remarks prove him/her to be unsuitable for one or more of the professions for which he/she is being trained in his/her degree program, or for the practical preparation for that profession. In such cases the Faculty Board, the Board of Examiners and the Board of the University will follow the *Protocol Iudicium Abeundi* [protocol for termination of registration] as approved by the *Nederlandse Federatie van Universitaire Medische Centra* [Netherlands Federation of University Medical Centres].
2. The stipulations in the University of Groningen Regulations for Registration and Tuition Fees apply.

Article 4.16 – Marking of examinations and publication of marks

1. After an oral examination, the examiner will assess the examination on the same day and provide the student with a statement on request.
2. Written examinations must be marked within ten working days, although in the case of an examination with essay questions taken by more than 50 students, this term is extended to fifteen working days.
3. A maximum marking period of twenty working days applies to examinations that are taken in a form other than oral or written.
4. In special cases, the Board of Examiners may deviate from the above stipulations.
5. The written confirmation of the result of an examination will also inform students of their right of inspection, as stipulated in Article 4.18.1, as well as their right to appeal.
6. A course unit or an examination that has been passed may not be taken again.
7. Students can lodge an appeal against the results of an examination with the Central Portal for the Legal Protection of Student Rights (CLRS) within six weeks of the date on which the result was announced.

Article 4.17 – Validity

1. Completed course units remain valid **indefinitely**.
2. Contrary to the provisions of Article 4.17.1, the Board of Examiners may decide to require a student to take a supplementary or substitute examination for a course unit taken more than six years previously before allowing that student to progress to the final assessment if the student's knowledge is demonstrably outdated.
3. The validity term can be extended in the event of extraordinary personal circumstances in accordance with the criteria applied by the Graduation Fund. For students who are receiving financial support from the Graduation Fund, the extended validity term will be the period during which they receive support. The Board of Examiners will set the validity term for students who are not receiving financial support from the Graduation Fund.
4. The results of partial examinations and assignments passed within a course unit that has not been successfully completed will lapse at the end of the academic year in which they were passed.

Article 4.18 – Right of inspection

1. On request, students have the right to inspect their marked work during a period of at least six weeks after the results of a written examination have been made known.
2. Within the time frame stipulated in Article 4.18.1, any person may request that they be allowed to peruse the examination paper as well as the assessment norms and criteria.
3. The examiner can determine that inspection or perusal of examination papers will take place at a certain place and at a certain time. If the person concerned can show that they were prevented by force majeure from attending at the indicated place and time, they will be offered another opportunity, if possible within the period stated in Article 4.18.1.

Article 4.19 – Assessment Plan

An Assessment Plan for the degree program has been approved by the Faculty Board. The Assessment Plan is published on the Faculty website and comprises the following components:

1. the learning outcomes of the degree program
2. the relationship between course units and learning outcomes
3. the mode of assessment to be used and the assessment moments for each course unit.

Article 4.20 – Examination protocol

The degree program has an examination protocol, set out by the Board of Examiners, which governs at least the following matters:

- Drawing up examinations
- Assessment of examinations
- Publication of results and the norms applied
- Discussing the results of examinations
- The test design and assessment procedures and assessment criteria used
- Who is responsible for implementing the various elements of the assessment policy.

Section 5 Final assessment of the degree program

Article 5.1 – Degree certificate application

1. The degree program is concluded with a final assessment.
2. Students who have passed all the examinations for the degree program, or have satisfied the requirements for all parts of the program approved by the Board of Examiners, must apply for the certificate no later than four weeks after doing so. The final assessment date entered on the certificate by the Board of Examiners is the date on which the student is deemed by the Board to have satisfied the final assessment requirements.
3. If a student applies for the certificate after the period specified in Article 5.1.2, the final assessment date entered on the certificate will be the date on which the student is deemed by the Board of Examiners to have satisfied all the assessment requirements, even if the date on which the Board takes this decision is in a subsequent academic year and the student is required to register for that year.

Article 5.2 – Result of the final assessment

1. a. If the student's study program has been approved, the Board of Examiners will determine the result of the final assessment as soon as the student has successfully completed all the required course units. The Board of Examiners may define terms to this end. By determining the result of the final assessment, the Board of Examiners confirms that the student has achieved the learning outcomes formulated in Article 3.1 of Part B of these Teaching and Examination Regulations.
b. If a student exceeds the relevant deadlines for approval of the study program referred to under a, the Board of Examiners may postpone his or her graduation date. This date may be in the academic year following the year in which the last examination was passed.
2. The Board of Examiners will determine the result of the final assessment as soon as the student has passed all the required examinations and has thus achieved the learning outcomes formulated in Article 3.2 of Part B of these Teaching and Examination Regulations.
3. Before the final assessment can be determined, the Board of Examiners may decide to test the student's knowledge of one or more course units or components of the degree program, if and inasmuch as the marks for these course units provide a reason for doing so.
4. By determining the result of the final assessment, the Board of Examiners also commits itself to a speedy processing of the issuing of the certificate.
5. If a student wishes to postpone the date of graduation due to extra course units that still need to be completed, he or she must submit a request to this end to the Board of Examiners in good time.
6. The graduation date is the date on which the final assessment is passed, as determined by the Board of Examiners in accordance with the provisions of Article 5.2.2, and not the date on which the degree certificate is presented to the student.
7. The successfully passed final assessment as referred to in Article 5.2.1, and all assignments submitted within the framework of this assessment, will be kept on file by the Faculty Board for a period of at least 7 years.

Article 5.3 – Degree certificate

1. Students will receive a certificate issued by the Board of Examiners as proof that they have passed the final assessment. Even if a student successfully completes more than one specialization within a degree program, he or she will receive only one degree certificate. Double Degree programs are an exception to this rule.
2. The Board of Examiners will issue an International Diploma Supplement with each degree certificate.
3. If relevant, the results obtained in the Honors College Master's program will also be stated in the Diploma Supplement that accompanies the Master's degree certificate.

Article 5.4 – Degree

1. Students who have satisfied all the requirements of the final assessment will be awarded the degree of 'Master of Arts'.
2. The degree awarded will be registered on the degree certificate.

Article 5.5 – Honors ('Cum Laude'/'Summa Cum Laude')

1. The Board of Examiners will determine whether or not the Master's degree certificate will be awarded an honors predicate.
2. The following conditions apply:
 - a) The mark for the thesis must satisfy the following minimum conditions:
 - i. 'Cum laude': the mark for the thesis must be at least 8.0
 - ii. 'Summa cum laude': the mark for the thesis must be at least 9.0
 - b) The weighted average (not rounded off) for all course units, excluding the thesis, within the examination program approved by the Board of Examiners must be
 - i. greater than or equal to 8.0 for 'Cum laude'
 - ii. greater than or equal to 9.0 for 'Summa cum laude'
3. No honors are awarded if the student workload of the exemptions in ECTS credit points is more than half the total number of ECTS for the degree program.
4. Honors may only be awarded if the examinations for the course units were only taken once (any N-A registration will not affect this).
5. Honors may only be awarded if no single course unit was awarded a mark less than 7.0.
6. No honors are awarded if a decision by the Board of Examiners has been taken to the effect that a student is no longer eligible for an honors predicate because cheating/plagiarism has been detected.
7. In certain circumstances, the Board of Examiners may depart from the provisions set out in Articles 5.5.2-6.

Section 6 Transitional and final provisions

Article 6.1 – Amendments

1. Any amendments to Part A of these Regulations will, after due consultation with and, if necessary, upon the approval of the Faculty Council, be confirmed by the Faculty Board in a separate decree.
2. Any amendments to Part B of these Regulations will, following a recommendation by and/or upon the approval of the Program Committee and after due consultation with and, if necessary, upon the approval of the Faculty Council, be confirmed by the Faculty Board in a separate decree.
3. Any amendments to these Regulations will not apply to the current academic year, unless it may reasonably be assumed that the amendment in question will not harm the interests of students.
4. In addition, an amendment may not influence any other decision concerning a student taken under these Regulations to the disadvantage of students.

Article 6.2 – Publication

1. The Faculty Board will duly publish these Regulations, any rules and guidelines formulated by the Examining Board, and any amendments to these documents.
2. Copies of the documents referred to in Article 6.2.1 are available from the Faculty Office. These documents can also be found on the Faculty website through the Student Portal.

Article 6.3 – Date of commencement

These regulations will take effect on September 1, 2017.

These regulations were decreed by the Board of the Faculty of Arts on March 28, 2017, upon the approval of the consultative bodies assigned in accordance with the WHW.