

## Information about the Teachers Internship by the University of Potsdam

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Dear colleagues,

You regularly take in and look after students from the University of Potsdam who do their masters internship at your school. You are making an important contribution for the education of future teachers. Thank you very much!

The requirements for the internship vary from university to university. For that reason we provide you with this handout about the aims and requirements at the University of Potsdam.

### Background and General Conditions

At the University of Potsdam the internship plays an important role in the transition from academic studies to the probationary teaching period. The students already gathered practical experience during their undergraduate studies. In their masters they are now required to integrate themselves into a school as a teacher over a longer period of time. During their internship they are required to familiarize themselves with the complexity of everyday school life and experience, reflect upon and professionalize their teaching in the classroom on the basis of their knowledge acquired at university.

The University of Potsdam combines two fields of learning in the internship:

1. Consolidation of practical teaching (school internship)
2. Observation of student behavior / practicing professional conversation skills (psycho-diagnostic internship)

### Time and Duration

- Time: 3<sup>rd</sup> -4<sup>th</sup> master's semester
- Duration: at least 12 weeks

*Bankverbindung:*

Landesbank Hessen-Thüringen (Helaba)

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## Requirements

### School Internship

- Teaching:
  - ... according to the German syllabus
  - ... in both of the two subjects being studied
  - ... in the level of education being studied (elementary/secondary)
  
- Extent:
  - minimum 33 hours of observation or guided teaching in each subject
  - additionally minimum 25 hours of autonomous teaching in each subject
  
- Particularities:
  - if applicable, videography of one lesson (depending on the requirements of the subject and in consultation with the school; replaces the observation normally conducted by the supervisor of the University of Potsdam; is therefore only shown to the supervisor and being deleted directly after the consultation with him/her)

### Psycho-Diagnostic Internship

- Observation:
  - discrete observation of a student (cognitive competences, motivation and social behavior)
  - in situations inside and outside the classroom (breaks, after school activities)
  
- consultations about the student's behavior:
  - with at least 3 teachers
  - with the student's parents
  - optionally with the student
  
- confidentiality:
  - parents' permission will be asked in advance
  - no consultation of other classmates
  - solely for internal academic reflection; data are treated anonymously
  
- aim:
  - professionalization of observation and conversation skills:
    - recognizing causes and background of student's behavior
    - developing approaches for adequate handling of students

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