

CLEWS FSR – Meeting Protocol

Location and time: Golm, house 1, room 1.15, 17:30, 13th February 2025

Meeting announced on: 1st February 2025

Protocol Author: Rike

Moderation: Sophia

Format of the representation of voting results: (For / Against / Abstentions)

Agenda (TOPs)

1	Attendance	1	• Send discord message about StuMeTa – Ludo ✓
2	Determination of quorum	1	• Send discord message about teacher prize – Ludo ✓
3	Acceptance of the previous protocol	1	• Ask Andreas if merch delivery to the university is possible – Sophia ✓ (yes, it's possible)
4	Action items review	1	• Talk to Andres about BOX.up – Paola ✓ (see later on the agenda)
5	Merch	1	• Think about things needed / to be bought for planning weekend – everyone
6	BOX.up	1	
7	Finance	1	
8	Next FSR term	2	
9	Action items	2	
10	Next scheduled meeting	2	



1. Attendance

Members present: Aeon, Sophia, Gustav, Liv (online), Louis, Ludo (online), Paola (online), Rike

Members absent: Jay, Konsti, Tilo

2. Determination of quorum

50% or more present? **yes :D**

3. Acceptance of the previous protocol

Protocol of the last FSR meeting (30 January 2025) written by *Ludo* accepted unanimously.

4. Action items review

Ongoing action items:

5. Merch

How do we finance the missing bags? Institute is under budget stop at the moment. :’(

The FSR will buy some CLEWS themed clothes for FSR use for 270€ (7 / 0 / 0), to have backup CLEWS attire for events (Hoodies: 2xM, 2xL, 1xXL; Baseball Caps: 4x).

We can send it all to the university:

Universität Potsdam
CLEWS – Lehrinheit Geoökologie
Sekretariat, Haus 1, Raum 0.01

Karl-Liebknecht-Str. 24-25
14476 Potsdam

6. BOX.up

We can probably not have a BOX.up with fsr email. One can put that people can only upload but not delete something. Put things (old exams etc.) from Andres BOX.up to our G-drive.

7. Finance

Some ideas on [How to spend our budget](#)

Budget for expenses on the fsr planning weekend (28.-30.3.):
150€ accepted by (7/0/0)

We want to buy:

- Sustainable, reusable cups for partys / picnics / bbqs etc. from JUSTPONG 2x 23€ (1x blue 1x red) 46€ (7/0/0)
- Party Light 45€ (7/0/0)
- Multi-Plug Cable 20€ (7/0/0)
- Table tennis set 2x (= 4 rackets and 6 balls) 18€ (7/0/0)
- Spikeball set 70€ (7/0/0)

8. Next FSR term

Who is interested in getting re-elected? In what positions do we need replacement/support? ⇒ (specific) advertisement for the fsr / planning weekend!

We are going to need more party and finance people!

We want to advertise the Planning Weekend to gather new people → AI write Ad message

Geo summer party: Who is interested in joining the planning group?

Louis, Gustav want to join.

9. Action items

- Buying Cups – **Sophia**
- Buying Party Light and Multi-plug – **Louis**
- Buying Table Tennis Set – **Louis**
- Buying Spikeball set – **Louis**
- Write advertisement FSR Planning Weekend and FSR Work but send it to the fsr first for adding more ideas – **Ludo**

10. Next scheduled meeting

PLANNING WEEKEND **Date:** 28th-30th March 2025

Location: Gülpe