

CLEWS FSR – Meeting Protocol

Location and time: *Physics building, room 2.100, 1pm, 28th May 2024*

Meeting announced on: *15th May 2024*

Protocol Author: *Ludo*

Moderation: *Sophia*

Agenda (TOPs)

- 1 Attendance
- 2 Determination of quorum
- 3 Acceptance of the previous protocol
- 4 Updates from VeFa
- 5 Finances
- 6 Events
- 7 Logo competition
- 8 Social media
- 9 Website
- 10 Action items
- 11 Next scheduled meeting



1. Attendance

Members present: Liv, Sophia, Louis, Ludo, Rike, Gustav, Johannes, Aeon, Konsti, Jay

Members absent: Paola, Tilo

Guests: Elli (CEO IG account)

2. Determination of quorum

More than 50% present? **Yes :D**

3. Acceptance of the previous protocol

Protocol of the last FSR meeting (*14th May 2024*) written by *Louis* accepted unanimously.

4. Updates from VeFa

1 Thanks everyone for joining! VeFa is in English btw. if you
1 ever want to join (also just for a specific topic discussed at
VeFa)

1 **Mensa-Ausschuss:** 20.06., 2pm, Golm. Place to voice con-
1 structive criticism (=complaints) about Mensa. We will get
2 another mail about this. Anyone interested in going? Not only
2 for FSR, we can post it on the channel for people interested.

2 **Email addresses / mailing lists:** ZIM hat keinen Bock mehr
2 (no @uni-potsdam.de mail addresses anymore), so migration
2 to different subdomains (@vefa.uni-potsdam.de, other subdo-
2 main from institute/faculty/...) until 31.07. + Übergangsphase.
2 ZIM also too slow with information on this, so it takes time.
3 More infos at next VeFa, Konsti also wrote a mail to AStA
about it. Updates? Konsti asked around how to do it, got a
form for the mailing list, send it to a lot of people, waiting for
response from computer@asta

Hidden costs in studies (e.g. excursion): Committee of
equal opportunities is looking into it, their suggestion atm:
FSRs should try to get infos about scholarships (study-specific
but also general ones like Deutschlandstipendium) to support
students and share these (post a list on website, Instagram,
...). (How) should we organize this? People in other programs
also have excursions and also have to pay for them. Maybe
we should make it more clear on the website that there are
more costs other than the semester fee. We will change the
excursion costs on the website because now it says around
200 but we know it's more. We can also add the link to the
scholarship website, and also there are people tutoring on
how to get scholarships or abroad periods. It's possible to
subscribe to their mailing lists and get updates. We can also
link that on the website

Decisions:

- costs of the excursions will be updated on the clews website (now they're underestimated)
- we'll try to add to our website/post on the discord channel more information on scholarships and related tutorials and how to register to mailing list to get updates

Pub Quiz: 13.06., 5pm, Neues Palais, pre-registration necessary. Already posted in #clews-events, so nothing for us to do,

just a reminder.

Workshop for AI: Planned/financed by VeFa, workshop for FSR members, then they maybe create workshop for own student body etc. Will be in June, Computerpool Neues Palais. FSR people can apply for it, if too many apply: redistribution between FSRs so every FSR gets a place.

Informal chat with VeFa people after the meeting ended:

- Finance workshop apparently already happened end of April but we will get the money regardless. There is one in September
- FSR room will be difficult, they also don't have a secret helpful connection :(We could try to ask other FSRs to use their rooms

Next meeting: 11.06. (Tuesday), Golm

5. Finances

Bank account: ask finance person from the VeFa, we will need a person that is responsible for this. We will gather questions and send an email. Geoecology doesn't have one, they only use cash and Geldkassette. Let's ask other FSR we know how they do it and if they have any tips. Most of FSRs don't have one, but we should look into how to get a digital way to pay (eg PayPal).

→ Finance people will chat with other FSRs to find out how they deal with finance and will let us know

Geldkassette (cash box): we should get one to have at the events and make it easier to collect money and have change money. We will not leave all our money there, but just some.

6. Events

Barbecue: The event was very nice. Thanks for your help and participation. Any comments on the event? The spot was good, good orga. Would be ideal to have a pipeline event for next year so that the steps are clear. The people who did it this time will work on this and share it.

Picnic: 07.06., 16:30, no expenses needed, everybody will bring their own, it's self organised. We have some beers left, let's remember to say that we sell them otherwise we don't get the money and asta won't give us any for alcohol. 1 beer 1 euro. To remember also for the future events.

Film night: casino is quite booked, one option would be to do the movie after a flea market, it would be outside so we would need a special licence (100euros) to do that. Indoor is not an option because they are booked already. We need to find another place. There is a cinema in Babelsberg Thalia that would screen a requested film for a very cheap price. In the past physics people just used the seminar rooms in the Uni, but it's not the same atmosphere. We could also get it financed from asta.

Volleyball tournament with FSRs of Golm: 21.06., teams (around 8) have to register beforehand, also BBQ and drinks sale. Organized (atm) by FSR Informatics, they want to work together with other FSRs, we should text them if interested in helping with the planning/organization/sale/... Note: it's the same date of fete de la musique.

CLEWS teachers event: ???06., afternoon, we still don't know the date, probably it's not for students.

Fest of our Institute of Environmental Science and Geography: 03.07., invite clewsies

Summer party FSR Gecko + LaGeo + GeoW!ss: 05.07., 6pm. Should we join them? Any contacts? Invite clewsies?

CLEWS Closing party: 13.07., start sharing the date so people can keep it free

Internal FSR group event: 23.07./30.07./07.07./... let's see if we can manage to find a date that would work for us. Spree-wald daytrip is a good option.

7. Logo competition

We didn't get any logos from the clewsies, but some of us have worked on some ideas. We'll post another final reminder, then Rike and Liv will figure out how to do the competition.

8. Social media

Elli is here to give us inputs and ask for feedbacks. She will be added to the event planning channel. Ideas:

- monthly overview of upcoming events + story highlight
- info post on useful things (eg scholarship)
- should we have other platforms?
- help is welcome!
- posts to present the fsr team? (we're not big fans of this idea)

9. Website

In development, not published yet but we'll try to have it out asap

10. Action items

- Save the dates – **everyone!**
- Inform people about Mensa Ausschuss – **Sophia**
- Update excursion costs on the clews website – **Johannes**
- Chat with other FSRs about how they deal with finance and events – **Finance people**
- Check with Thalia Kino for the movie night – **Rike**
- Announce events from other FSRs and for our closing party on the discord channels – **Events - Media team**
- Design and plan logo competition – **Rike and Liv**

11. Next scheduled meeting

Date: 11 JUNE 2024, 12:00

Location: House 1, room 1.15