

## **University Library: expansion of on-site services starting Thursday, 24 June 2021 – Uni-list-e-mail from Michaela Probst, Head of User Service, 17 June 2021**

Dear students, dear colleagues,

In view of current developments, we look forward to gradually expanding the library's on-site services for all university members:

### 1. Use of workstations

We are increasing the number of workstations by approximately 50% starting Thursday, 24 June 2021 and are planning further increases in July. Booking workstations (<https://www.ub.uni-potsdam.de/en/user-service/current-library-services/book-a-workstation>) is still only possible for university members.

### 2. Access to open shelf collection

As of Thursday, 24 June 2021, access to the open shelf collection will be possible again without prior registration for university members. The number of people who can access the open shelf collection at one time is limited. Please check availability at [https://web.ub.uni-potsdam.de/php/auslastung\\_bibliotheken.php?lang=en](https://web.ub.uni-potsdam.de/php/auslastung_bibliotheken.php?lang=en) to see if access is currently possible.

### 3. Borrowing and returning items

During opening hours, previously ordered items can be picked up and returned. Scanning, printing and copying on site will be possible as usual. Further information can be found on this page: <https://www.ub.uni-potsdam.de/en/user-service/current-library-services>

### 4. Opening hours

Opening hours of all three library locations: Monday to Friday, 9am-4pm We are preparing the gradual extension of our opening hours in July. You will find the current opening hours at <https://www.ub.uni-potsdam.de/en/user-service/locations-opening-hours/opening-and-service-hours>

### 5. Electronic resources

Please also use our wide range of e-resources (e-books, e-journals, databases), which are available to you at any time. You will find more information about searching e-resources and access requirements on this page: <https://www.ub.uni-potsdam.de/en/search-collections/electronic-resources>

### 6. Courses and consultations

If you need assistance with using the library or require subject-related information, you can contact the information desks by e-mail and telephone or sign up for one of the library's online consultations: <https://www.ub.uni-potsdam.de/en/courses-advisory-services/advisory-services>  
Please note that our courses and coffee lectures will continue to be held as online seminars: <https://www.ub.uni-potsdam.de/en/courses-advisory-services/courses>

Some additional information about using the library:

Please follow the university's current hygiene and safety rules on your own responsibility:

<https://www.uni-potsdam.de/de/presse/aktuelles/coronavirus>

Keep clearances, use the provided sanitizers before using workstations and devices, and wear a medical mask in all library spaces. The mask can be taken off at the workstation if the minimum distances are maintained.

If the seven-day incidence exceeds the threshold of 20 for five consecutive days, the 3G rule (tested, vaccinated, recovered) will apply in the future when using work and reading stations in any of our libraries and when accessing the open shelf collection. At the moment there is no obligation to provide 3G proof, but we kindly ask you to use the free test facilities at your place of residence or at the University of Potsdam.

If you have any questions, please contact us at:

<https://web.ub.uni-potsdam.de/php/webform.php?lang=en>

Best regards

Michaela Probst

Head of User Service