

## Employee Testing - COVID-19 Rapid Tests – Employees-list-mail from Ulf Lepszy, 19 March 2021

Dear employees of the university, dear colleagues,

As part of the pandemic response and thanks to a cooperation between Johanniter and a Potsdam pharmacy, we will be able to offer Covid-19 rapid tests on the campuses of the University of Potsdam starting next week as part of the so-called “Citizen Testing”. Capacities are limited, however. We would ask you to continue to use the established local [free citizen testing services](#) in Potsdam or at your place of residence. Testing at the UP is primarily aimed at those of you who do not work from home.

Results can be picked up 15 minutes after tests have been carried out. Those with positive test results will be alerted immediately and further steps will be taken (cf. privacy statement).

Testing is voluntary for you. Please bring the completed [form with instructions, privacy statement and self-evaluation](#) to the test. The consent/privacy statement must be signed by each person willing to get tested, because testers are required to report results to the health authorities in the event of a positive test result. If the result is negative - which is what we all hope for - all collected documents will be disposed of in accordance with data protection regulations.

For a smooth process without long waiting times, please book your appointment via this [link](#). Select your location and time and write them down, please.

The test teams will be on site during the following days of the week:

- Mondays: Am Neuen Palais campus, Building 8, ground floor under the Audi Max
- Tuesdays and Thursdays: Golm campus, Building 29, Foyer
- Wednesdays: Griebnitzsee campus, Building 6, Room 2.22/2.23

From 9:00 a.m. to 3:00 p.m. for all locations.

Some key points on this matter:

- The testing strategy is aimed at employees of the UP.
- If you want to get a rapid test, for example once per week, please also make use of the free citizen testing options at your place of residence instead of relying solely on the university’s testing offers.
- If you work from home, please do not make the journey to the university just to get tested.
- The time you spend getting tested counts towards your working hours.

Please note that you will still be required to strictly follow our hygiene regulations despite these testing opportunities. In other words, a negative result does not exempt you from the obligation to wear a mask or the distance requirements!

Organizing these tests is a first attempt that will allow us to gain more experience. We hereby ask for your understanding, should there be any snags along the way. We tried to organize a testing procedure

in a few days and will certainly have to make some adjustments.

We would like to point out that this is an external offer and that the UP is not responsible for the data processing associated with it.

Sincerely,

Ulf Lepszy