



**The President**

**Rewarding Commission  
of the Graduiertenförderung**

## Application Form for a PhD-Scholarship

based on § 31 Abs. 1 of the Brandenburg Higher Education Laws (BbgHG) from 28th April, 2014 (GVBl I/2014 [Nr. 18]) and the Graduiertenförderung Scholarship regulations from 15th September, 2000 (GVBl. II, p. 325), last amended through Art. 1 of the regulation from 21st February, 2011 (GVBl. II, No. 13).

*Please note that your application must include a letter of motivation as first page.* All documents can be submitted either in German or in English.

### 1. Personal information

Lastname: \_\_\_\_\_

Sex: \_\_\_\_\_

Name: \_\_\_\_\_

Marital Status: \_\_\_\_\_

Maiden-Name: \_\_\_\_\_

Birthplace: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Name and date of birth of minor children, who live in the same household (*Please enclose an adequate evidence to the application*):

Does the other parent receive a scholarship of the Potsdam University or did the other parent apply for a scholarship?

Yes

No

### Address

Street, Number: \_\_\_\_\_

Postal Code/City: \_\_\_\_\_

Telephone: (private) \_\_\_\_\_

Telephone (business) \_\_\_\_\_

Telephone (mobile) \_\_\_\_\_

E-Mail: \_\_\_\_\_

### 2. Academic career

(Attachment 1 = CV in tabular form, short description of your studies with short explanation of the study focuses and, if applicable, special (study-) accomplishments (detailed). Information about the beginning of the PhD)

School Diploma (when?, attachment 2 - copy of school-leaving certificate) \_\_\_\_\_

University studies and school-leaving diploma: (Subjects, degree, final grade, name and address of the university) - (Attachment 2 = copies of diploma including recognizable proof of the final grades)

**3. Academic work experience since completion of studies**

(Attachment 3 = if applicable, please add references)

**4. Has your PhD-project already received any kind of funding from public resources, a foundation or similar?**

Yes                      No

*If yes, which  
institution.*

*from:* \_\_\_\_\_

*to:* \_\_\_\_\_

**5. PhD-Project**

Topic (working-title)

(Attachment 4 = detailed Exposé [please refer to Potsdam University application information])

Supervisor and institute/department:

**6. Admission to doctoral studies**

The registration as a PhD-student has to be applied for in good time at the department and to be submitted with the documentation.

Registration will be handed in later.

I am already registered for a PhD (Attachment 6 = a copy of the matriculation).

With foreign university diplomas you have to prove the acceptance of this certificate for the registration of a PhD.

**7. Income**

Will you presumably receive any income from self-employed or employed work in the year of acceptance?

Yes                      No

If so, will it be more than 450 €per month?

Yes                      No

If necessary, more information:

**8. Total period of funding**

Period of the scholarship (in months): \_\_\_\_\_

Planned start of the scholarship: \_\_\_\_\_

**9. Compensation of disadvantage and equality of chances**

Selecting the applications, the awarding commission is eager to ensure the compensation of disadvantages and to further the equality of chances.

(Attachment 7 = Attach corresponding proof if applicable)

**10. Bank details (this information is voluntary):**

*Account*

*holder:*

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*IBAN:*

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*BIC/SWIFT:*

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**In case of receiving the scholarship I undertake to**

give all information necessary to determine the scholarship;

hand in the matriculation;

become a member of the Potsdam Graduate School (PoGS), to meet all the quality-criteria of the PoGS and to use the PoGS course-programme

(for the quality-criteria see:

[www.uni-potsdam.de/de/pogs/ueber-uns/qualitaetsmanagement/betreuungsvereinbarungen.html](http://www.uni-potsdam.de/de/pogs/ueber-uns/qualitaetsmanagement/betreuungsvereinbarungen.html));

meet all the reporting duties and to give notice about the completion of the PhD at the latest 24 months after termination of the scholarship;

address myself completely or predominantly to the PhD.

The required documents and the letter of motivation are enclosed.

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**(Place/date/signature)**