



# APPLICATION FOR TRAVEL COSTS SUBSIDIES

for members of the Potsdam Graduate School • **Postdocs** (Status: August 2022)

## PERSONAL DETAILS

\_\_\_\_\_  
Title                      First Name                      Last Name

I am a temporarily employed postdoc at the University of Potsdam

\_\_\_\_\_  
Affiliation (institution, faculty, department)

\_\_\_\_\_  
Email address                      Phone number

## APPLICATION DETAILS

I am applying for                      Travel costs subsidy                      and/or                      Attendance fee subsidy

\_\_\_\_\_  
Name of the event                      Venue of the event (destination)

\_\_\_\_\_  
Homepage of the event                      Event period                      Travel period

Title of the submitted contribution: \_\_\_\_\_

\_\_\_\_\_  
Estimated costs (travel costs)                      Estimated costs (attendance fee)

Is your trip financed by third-party or project funds?                      yes\*                      no  
**Please note the information sheet!**

\*if so, please name the third-party or project funds: \_\_\_\_\_

\_\_\_\_\_  
Brief motivation for application – 250 characters maximum

\_\_\_\_\_  
Date, your signature                      (alternatively) your digital signature

**With your signature you confirm that your application complies with the funding criteria of the Potsdam Graduate School and that you have read the information sheet!**

*To be filled out by the Potsdam Graduate School:*

Code:                      Granted amount:

Date, Signature PoGS