

## Application for Subsidy for Conference Organization\*

for members of the Potsdam Graduate School / Postdocs

Status: May 2022

### Personal Details

Ms.	Mr.	no address	_____
			Title
_____	_____		
First Name	Last Name		

### Scientific details

I am a temporary employed postdoc at the University of Potsdam

\_\_\_\_\_

Affiliation (institution, faculty, department)

\_\_\_\_\_

Business address

\_\_\_\_\_

\_\_\_\_\_

Phone number

\_\_\_\_\_

Email address

\_\_\_\_\_

### Application details

I apply for \_\_\_\_\_ speaker fees and / or \_\_\_\_\_ travel cost subsidy (for invited speaker)

\_\_\_\_\_

Name of the event

\_\_\_\_\_

Venue (at University of Potsdam)

\_\_\_\_\_

Homepage of the event

\_\_\_\_\_

Event period

\_\_\_\_\_

Travel period

\_\_\_\_\_

Applicants' contribution (e.g. presentation title): \_\_\_\_\_

\_\_\_\_\_

Estimated costs (speaker fees)

\_\_\_\_\_

Estimated costs (travel costs for invited speaker)

\_\_\_\_\_

Is here requested subsidy financed by third-party or project funds?      yes\*      no

**Please note the information sheet!**

\* if so, please name the third-party or project funds? \_\_\_\_\_

\_\_\_\_\_

Brief motivation for application – 250 characters maximum

\_\_\_\_\_

\_\_\_\_\_  
Date, your signature

**With your signature you confirm that your application complies with the funding criteria of the Potsdam Graduate School and that you have read the information sheet!**

To be filled out by the Potsdam Graduate School:

Code:

Granted amount:

Date, Signature PoGS

\* The subsidies can be awarded if the applying Postdoc organizes the conference on his\*her own.