

## **Information on data protection**

We process your personal data in compliance with the applicable data protection regulations, in particular the EU General Data Protection Regulation (GDPR) and the Brandenburg Data Protection Act (BbgDSG).

The data controller is:

University of Potsdam

Represented by the president, Prof. Oliver Günther, Ph.D.

Am Neuen Palais 10  
14469 Potsdam  
Telephone: +49 331 977-0  
Telefax: +49 331-97 21 63  
[www.uni-potsdam.de](http://www.uni-potsdam.de)

An appendix with the contact data of the project partner is enclosed.

## **Purpose of the processing**

The course is provided via the e learning platform “Moodle” (Open.UP). See the Regulations for the use of the central e-learning platform Moodle at the University of Potsdam from March 18, 2010 [in German]: <https://moodle2.uni-potsdam.de/benutzungsordnung.htm>

The collection of experiences is done through UP Survey. You can find all relevant information on data protection here [in German]: <https://survey.uni-potsdam.de/>

## **Lawfulness of processing**

The legal basis for data processing is your consent to the processing of personal data (Art. 6 para. 1 sentence 1 lit. a GDPR).

## **Withdrawal of consent**

You have the right to withdraw your consent at any time and without reason. The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

## **Recipients of your data**

The data will be collected and processed by the organizing team and made available in anonymous form for the further improvement of the Digital Teaching course.

## **Duration of data processing**

The data will be stored for the duration of the project and deleted at the end of January 2025.

**Your rights:**

You have the right to obtain from the controller confirmation as to whether or not your personal data is being processed, and, if that is the case, access to the personal data and additional information (right of access). You also have the right to obtain from the controller without undue delay the rectification of inaccurate personal data. If the legal requirements of Art. 17 or 18 GDPR are met, you are entitled to the erasure of your personal data or to a restriction of processing. Please note that restricted processing of the data may not be possible in every instance. You have the right to receive your personal data in a structured, standard and machine-readable format or to request the transfer to another controller (right to data portability, Art. 20 GDPR). Furthermore, you may object to the processing of your personal data under the conditions set forth in Art. 21 GDPR.

In order to exercise your rights, we kindly request that you contact:

Advisor for Structural Development Nadine Shovakar

Building 09, Room 2.14

Phone: +49 331 977- 153007

Fax: +49 331 977-1140

E-Mail: nadine.shovakar@uni-potsdam.de

Access to your personal data can be requested from the Chief Information Officer (University of Potsdam, Karl-Liebnecht-Str. 24-25, 14476 Potsdam). The corresponding form can be found on his website: <https://www.uni-potsdam.de/de/praesidialbereich/praesident-vizepraesidenten/cio.html>.

You can contact the university's data protection officer if you have questions regarding data protection:

Dr. Marek Kneis

Am Neuen Palais 10

14469 Potsdam

Telefon: +49 331 977-124409

Telefax: +49 331 977- 701821

E-Mail: datenschutz@uni-potsdam.de

If you think that the processing of your personal data infringes the GDPR, then you have the right to lodge a complaint with the supervisory authority for data protection.

## **Appendix: Project Partner**

Dr. Johannes Freudenreich

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