



MA National and International Administration and Policy (MA NIA)

Programme director: Prof. Dr. Sabine Kuhlmann

14.10.2019



Outline

1. University and Campus
2. General Information
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University of Potsdam

- Founded in 1991, 5 faculties
- Students (total): approx. 21.000
- Students (faculty): approx. 4.000
- Staff members: approx. 2.700



Campus Griebnitzsee

- Since 1896: Area in possession of the German Red Cross
- 1939-1943: Construction of „House 1“
(GRC headquarter during WWII)
- Since 1945: Borderland
Berlin Wall encompassed almost two thirds of the whole site
- 1952-1991: Academy of Political Science and Law of the GDR
- Since 1991: Faculty of Economics and Social Sciences

Campus Griebnitzsee



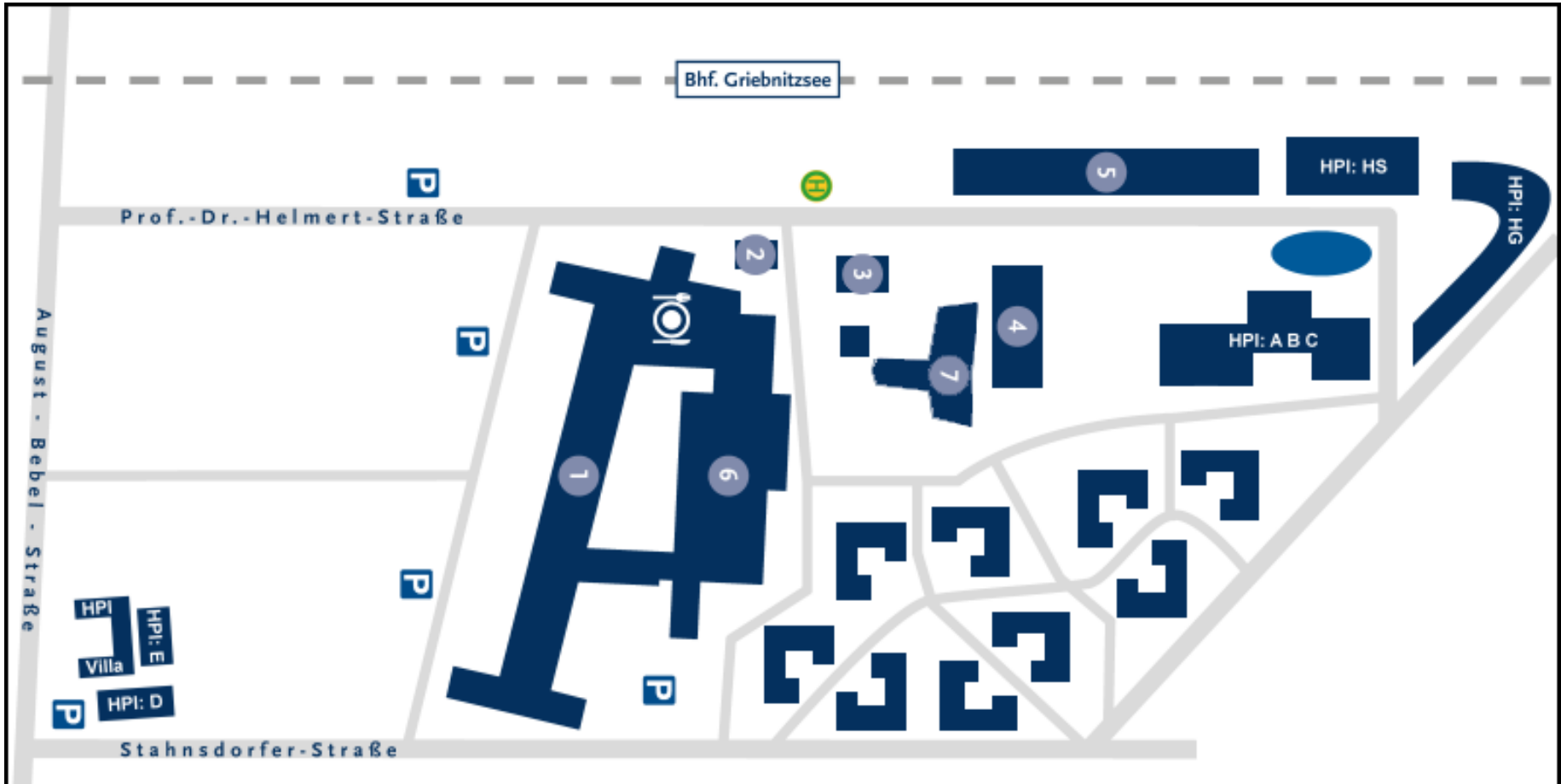
Campus Griebnitzsee



Campus Griebnitzsee



Campus Griebnitzsee





General Information

Degree: Master of Arts

Standard period of study: 4 terms

Credit Points/ECTS: 120

Language of instruction: English

- Interdisciplinary perspective on public organisations
- International and comparative perspective
- Administrative Sciences, Public Policy, Management, Economics, Sociology



General Information

Important documents

General Regulations for Study and Examinations for Bachelor's and Master's Degrees (not for teachers in training) at the University of Potsdam (BAMA-O)

https://www.uni-potsdam.de/fileadmin01/projects/studium/docs/03_studium_konkret/07_rechtsgrundlagen/BAMAO_Lesefassung_EN.pdf

Discipline-Specific Regulations for Study and Examinations for the Master's Degree Program in National and International Administration and Policy at the University of Potsdam

https://www.uni-potsdam.de/fileadmin01/projects/studium/docs/03_studium_konkret/07_rechtsgrundlagen/studienordnungen/MA_NIA_StudO_EN.pdf

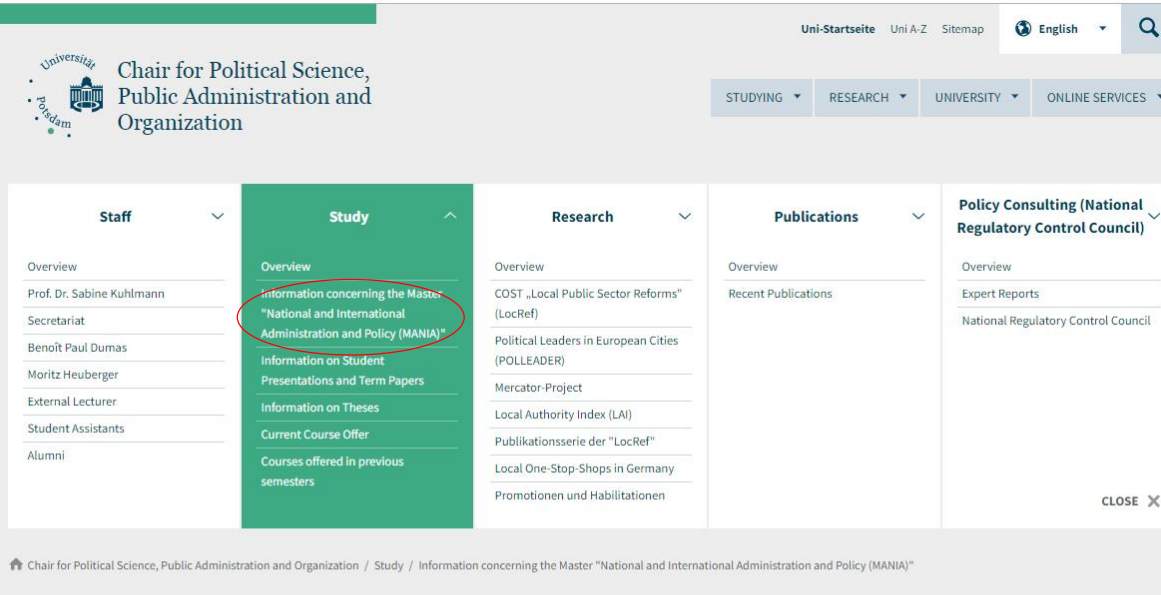


General Information

- Study Management: **PULS** (puls.uni-potsdam.de)
 - Period for registration, enrollment, and withdrawal:
October 1, 2019 – November 20, 2019
 - <https://www.uni-potsdam.de/en/studium/dates-and-deadlines/important-dates-and-deadlines-during-your-studies.html>
- E-Learning Platform: **Moodle** (<https://moodle2.uni-potsdam.de>)
- **Wifi** on Campus (Eduroam) & **VPN** Access:
 - Zentrum für Informationstechnologie und Medienmanagement (**ZIM**)
 - <https://www.uni-potsdam.de/de/zim.html>

General Information

n/study/information-concerning-the-master-national-and-international-administration-and-policy-mania.html



Uni-Startseite Uni A-Z Sitemap English

STUDYING RESEARCH UNIVERSITY ONLINE SERVICES

Chair for Political Science, Public Administration and Organization

Staff Study Research Publications Policy Consulting (National Regulatory Control Council)

Overview

Prof. Dr. Sabine Kuhlmann

Secretariat

Benoît Paul Dumas

Moritz Heuberger

External Lecturer

Student Assistants

Alumni

Overview

Information concerning the Master "National and International Administration and Policy (MANIA)"

Information on Student Presentations and Term Papers

Information on Theses

Current Course Offer

Courses offered in previous semesters

Overview

COST „Local Public Sector Reforms“ (LocRef)

Political Leaders in European Cities (POLLEADER)

Mercator-Project

Local Authority Index (LAI)

Publikationsserie der "LocRef"

Local One-Stop-Shops in Germany

Promotionen und Habilitationen

Recent Publications

Overview

Expert Reports

National Regulatory Control Council

CLOSE

Chair for Political Science, Public Administration and Organization / Study / Information concerning the Master "National and International Administration and Policy (MANIA)"

Homepage

Chair for Political Science, Public Administration and Organization

Information concerning the Master „National and International Administration and Policy (MANIA)“



Overview

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Information concerning the Master's Program "National and International Administration and Policy"

This English-language degree program at the University of Potsdam offers you the exceptional opportunity to study Public Administration and Public Policy in an international perspective.

General information on MANIA - Summer Term 2019

Module Catalogue Summer Term 2019

Admission requirements - general information

Discipline-Specific Regulations for Study and Examinations for MANIA

Discipline-Specific Regulations for Approval (only in German at the moment)

<https://www.uni-potsdam.de/en/lis-kuhlmann/study/information-concerning-the-master-national-and-international-administration-and-policy-mania.html>



General Information

Moodle Course for MANIA students: MANIA_INFO

- Links to important documents
- Fact sheets and handouts
- Frequently asked questions
- Message board

Modules / Curriculum

Master's Degree			C. Research and Methods Modules		
Module	Name of module	CP	Mandatory module (12 CP)		
A. Foundation Modules: Public Administration and Public Policy: National, International and Comparative Perspectives			M.7	Research and Methods	12
Mandatory module (36 CP)			Complementary & Cross-disciplinary Courses/Internship		
M.1	National and Comparative Public Administration	12	Mandatory module (12 CP)		
M.2	Government, Governance and Organization	12	M.8	Complementary Courses	12
M.3	Public Policy	12	Elective module (12 CP) One module must be completed.		
B. Specialization Modules: Public Administration from different disciplinary perspectives			M.9	Cross-Disciplinary Courses	12
Elective module (18 CP) Two modules must be			M.10	Cross-Disciplinary Courses & Internship	12
M.4	Political Science	9	E. Master's Thesis		
M.5	Public Management and Electronic Government	9	M.11	Colloquium	6
M.6	Law and Administration	9		Thesis & Oral Examination	24
			Total CPs		120

Modules / Curriculum

Module number	Module description
Mandatory modules (60 CP)	
M.1	National and Comparative Public Administration
M.2	Government, Governance, and Organization
M.3	Public Policy
M.7	Research and Methods
M.8	Complementary Courses
Elective (30 CPs) Select two 9 CP modules and one 12 CP module.	
M.4	Political Sciences
M.5	Public Management and Electronic Government
M.6	Law and Administration
M.9	Cross-Disciplinary Courses
M.10	Cross-Disciplinary Courses and Internship
Master's thesis (30 CP)	
M.11	Colloquium, Master Thesis, Oral Examination

Mandatory modules:

- Each module 12 CP
- One module consists of two seminars, term paper only in one of the two seminars

Elective modules:

- Two seminars out of M.4, M.5, M.6
- In each of these two selected seminars term paper
- Decide between M.9 and M.10
- M.9: two seminars, in one of them term paper
- M.10: one seminar + internship, term paper in seminar

Internship

- In general: see link and fact sheet in Moodle
- Questions: praktikumsberatung-sowi@uni-potsdam.de
- Module Catalogue: M.10
 - Complementary courses
 - 1 seminar + 1 internship
 - 12 CP
- Internship requirements:
 - 150 hours (ca. 4 weeks full time)
 - Internship report (4-5 pages)
 - No grade



Fast Track Doctoral Stream

§ 6 Fast Track Doctoral Stream

Discipline-Specific Regulations for Study and Examinations for the Master's Degree Program in National and International Administration and Policy

- (1): Upon application to the Examining Board, a student can switch to the Fast Track Doctoral Stream as of the second semester. Instead of taking modules M.8 and M.9/M.10, the student must write a **research proposal**, complete **accompanying course**, and **present and defend their potential doctoral project to a scientific community** (Module M.12; 24 CP). The Master's Thesis colloquium (M.11) should be completed in a doctoral program if possible.
- (2): The prerequisite and criteria for the selection to participate in the Fast Track Doctoral Stream is an agreement with a university instructor who assumes supervision duties, a brief proposal on the potential doctoral project, an overview of previous accomplishments, and an application to the Examining Board.

Fast Track Doctoral Stream

- Potential supervisors: Professors (decides about specific requirements for the proposal)
- § 6 (4): It is possible, if the student has the aptitude and performance, that the university instructor will supervise the dissertation after coursework is completed.
- **Important:** Fast-track supervisor might not agree to supervise the PhD project after completion of MANIA
- Important dates:
 - Preparation of application: During 2nd semester (summer term)
 - Deadline for application: August 15th
 - Decision: End of September
 - Start Fast Track: 3rd semester

Fast Track Doctoral Stream

Master's Studies with Fast-Track Doctoral Stream

Module	Name of module	CP
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A. Foundation Modules:

Public Administration and Public Policy: National, International and Comparative Perspectives

Mandatory module (36 CP)

M.1	National and Comparative Public Administration	12
M.2	Government, Governance and Organization	12
M.3	Public Policy	12

B. Specialization Modules:

Public Administration from different disciplinary perspectives

Elective module (18 CP)

Two modules must be

M.4	Political Science	9
M.5	Public Management and Electronic Government	9
M.6	Law and Administration	9

C. Research and Methods Modules

Mandatory module (12 CP)

M.7	Research and Methods	12
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E. Master's Thesis

M.11	Colloquium	6
	Thesis & Oral Examination	24

F. Fast-Track Doctoral Stream

Mandatory module (24 CP)

M.12	Preparation of Doctoral Project	24
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Total CPs	120
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Sample Course

Appendix 2: Sample Courses of Study

Table 1: Sample Course of Study for the Master's Program without the "Fast-Track Doctoral Stream"

Module number	Module description	Semester				Total CPs
		1st	2nd	3rd	4th	
Mandatory modules (60 CP)						
M.1	National and Comparative Public Administration	12*				12
M.2	Government, Governance, and Organization	12*				12
M.3	Public Policy		12*			12
M.7	Research and Methods	<12>*				12
M.8	Complementary Courses			12*		12
Elective (30 CPs) Select two 9 CP modules and one 12 CP module.						
M.4	Political Sciences		9			9
M.5	Public Management and Electronic Government		9			9
M.6	Law and Administration		9			9
M.9	Cross-Disciplinary Courses			12*		12
M.10	Cross-Disciplinary Courses and Internship			12*		12
Master's thesis (30 CP)						
M.11	Colloquium, Master Thesis, Oral Examination				30	30
Total		30	30	30	30	120

Sample Course

Table 2: Sample Course of Study for the Master's Program with the "Fast-Track Doctoral Stream"

Module number	Module description	Semester				Total CPs
		1st	2nd	3rd	4th	
Mandatory modules (72 CP)						
M.1	National and Comparative Public Administration	12*				12
M.2	Government, Governance, and Organization	12*				12
M.3	Public Policy		12*			12
M.7	Research and Methods	<12>*				12
M.12	Preparation of Doctoral Project			24		24
Elective (18 LP) Select two 9 CP modules.						
M.4	Political Sciences		9			9
M.5	Public Management and Electronic Government		9			9
M.6	Law and Administration		9			9
Master's thesis (30 CP)						
M.11	Colloquium, Master Thesis, Oral Examination				30	30
Total		30	30	30	30	120

Contact

Content-related questions:

- Prof. Dr. Sabine Kuhlmann: sabine.kuhlmann@uni-potsdam.de

(Programme coordinator, Chair of Political Science, Administration and Organization)

- Franziska Oehlert: info-mania@uni-potsdam.de

(Student assistant, Chair of Political Science, Administration and Organization)

Office hours: By arrangement (email), Campus Griebnitzsee, House 7, Room 2.20

Questions regarding admission, examination and study organization:

- Dr. Birgit Kletzin: kletzin@uni-potsdam.de

Office hours: On Tuesdays 13:00-15:00 and Thursdays 9:00-12:00, Campus Griebnitzsee, House 1, Room 1.27



Contact

International matters:

International Office international-office@uni-potsdam.de

Erasmus+ at Faculty of Economics & Social Sciences:

Dr. Renate Schmidt rschmidt@uni-potsdam.de

Office hours: On Mondays and Wednesdays 10-12, Campus Griebnitzsee, House 1, Room 1.28

Examination matters:

Central Examination Office

<https://www.uni-potsdam.de/en/studium/advising-and-services/examinationoffice.html>

Economic, social, medical and cultural support:

Studentenwerk

<https://www.studentenwerk-potsdam.de/?L=1>



Special office hour

If you have further questions after this introductory session, please don't hesitate to come to our office

When:

Wednesday, 16th of October

9.00 – 12.00

13.00 – 14.30

Where:

Campus Griebnitzsee

House 7

Room 2.20

We can answer your questions regarding the module catalogue, PULS, term papers, ...