

**MASTER THESIS REGISTRATION PROCESS:
NATIONAL AND INTERNATIONAL ADMINISTRATION AND POLICY**

June 01 - June 12, 2026 (writing in WS 26)

**December 07, 2026 - January 08, 2027
(writing in SoSe 2027)**

Students

- Contact the professor within the stated time period to discuss your thesis topic.

Until July 01, 2026

Until January 08, 2027

Students should submit the topic sheet after having a mutual agreement with the professor.

- Completed topic sheet (TV) to the first supervisor
- Most recent PULS Transcript of Records to Dr. Kletzin by mail or in person.

Until July 06, 2026

Until January 15, 2027

The **First** supervisor

- Confirms the final topic on the topic sheet (TV)
- Signs it
- Forwards the topic sheet to the second supervisor

Until July 17, 2026

Until January 29, 2026

The **Second** supervisor

- Signs it,
- Forwards the topic sheet to Dr. Kletzin

Input to PA | Dr. Kletzin

At the latest July 20, 2026 (writing in WS 26)

At the latest February 01, 2027 (writing in SoSe 2027)

- Sign and date by the examination board
- **Return to students**
- **Students upload the sheet within one week in PULS (e-file)**

→ **BEGINNING OF THE 6 MONTHS PROCESSING TIME**