



COST

**COST**  
EUROPEAN COOPERATION  
IN SCIENCE AND TECHNOLOGY



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### 3<sup>rd</sup> General COST-LocRef MC and WG Meeting

### Local Public Sector Reforms: An International Comparison (LocRef IS 1207)

Potsdam, 15-16 May 2014

“Local Public Sector Reforms in Times of Crisis:  
National Trajectories and International Comparisons”

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## Practicalities

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2. Arrival
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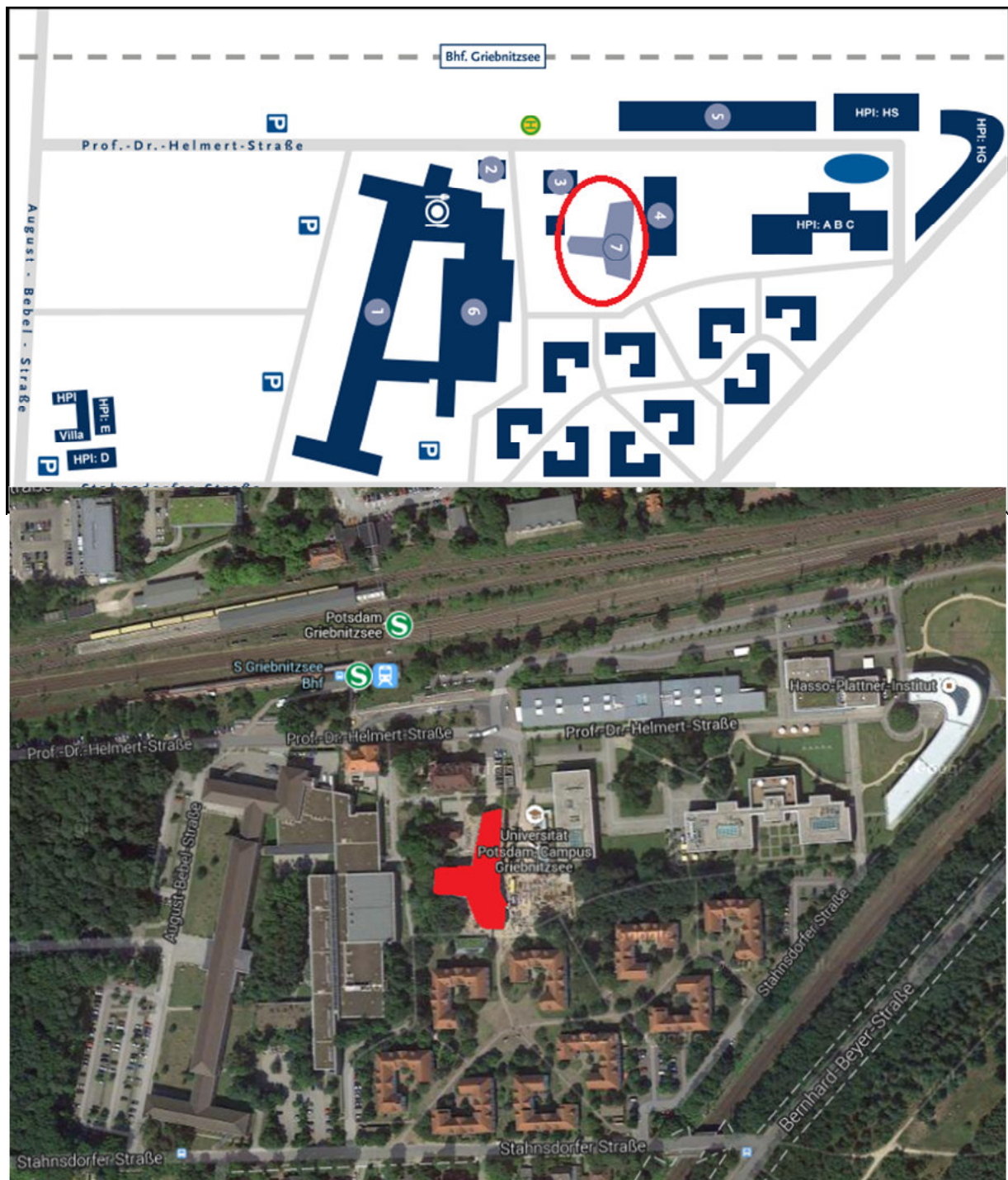
EUROPEAN  
SCIENCE  
FOUNDATION

## 1. Meeting Venue

University of Potsdam, Campus Griebnitzsee  
August-Bebel-Str. 89, Houses 6 & 7  
14482 Potsdam

Online Venue Map: <http://www.openstreetmap.org/#map=17/52.39295/13.12888>

Map: Campus Griebnitzsee



## 2. Arrival (Hot to get to the Campus Griebnitzsee)

### From Tegel Airport:

Take the bus TXL to “Alexanderplatz”. Exit at the 9<sup>th</sup> stop “S+U Brandenburger Tor”. Change to the local train (“S-Bahn”), line S1 to “Potsdam Hauptbahnhof”. Exit at the 17<sup>th</sup> stop “Griebnitzsee”.

### From Berlin Brandenburg Airport:

At the station “Flughafen Berlin-Schönefeld Bhf (S)” take the regional train (“RE”), line RE7 to “Dessau Hauptbahnhof”. Exit at the 8<sup>th</sup> stop “Wannsee”. Change to the local train (“S-Bahn”), line S1 to “Potsdam Hauptbahnhof”. Exit at the next stop “Griebnitzsee”.

### From Berlin Central Station (“Berlin Hauptbahnhof”):

Take the local train (“S-Bahn”), line S7 to “Wannsee”. Exit at the last stop. Change to the line S1 to “Potsdam Hauptbahnhof”. Exit at the next stop “Griebnitzsee”.

## 3. Reimbursement Information

Participants book their own flight and hotel. A suggestion of available hotels is given below. There is a flat rate of 120.- € per night for accommodation (number of nights depend on your eligibility status, no invoices needed). Also a flat rate for meals exists (calculation done by the Grant Holder, dependent on your arrival and departure times). For reimbursement of travel and other eligible costs, invoices/receipts are needed. They can be either uploaded in E-COST or send to the Grant Holder via surface mail after the meeting. In any case, the Travel Reimbursement Request (TRR) has to be downloaded, signed and send to the Grant Holder at the end of the E-COST reclaiming process.

## 4. Joint COST-Loeref Dinner

*Location:* Avendi Hotel am Griebnitzsee (four stars hotel).

*Date&Time:* 15.05.2014, 08.00 pm

*Registration:* **Please register** at <http://doodle.com/69mdaiz42uz36zh6>

It is very important to register since the hotel will have to calculate upon registered number of participants.

*Offer:* A grand buffet will be offered:

- Starters (salad bar & soup)
- Main Course (choice of meat dish, fish dish or vegetarian dish)
- Dessert

*Price:* 25.- € per person (drinks non-inclusive). **Please pay your bill at place.**

*Note:* The Avendi Hotel am Griebnitzsee is just a 5-minute walk away from the Campus. Starting at the “Griebnitzsee” train station, walk through the underground passage in northern direction. At the end of the passage, you are on “Rudolf-Breitscheid-Straße”. Turn left and you will see the hotel.

## 5. Accommodation (Non-exhaustive list of recommended hotels)

### Option 1: Avendi Hotel am Griebnitzsee

<http://www.seminaris.de/en/avendi/hotels/avendi-hotel-am-griebnitzsee-potsdam.html>

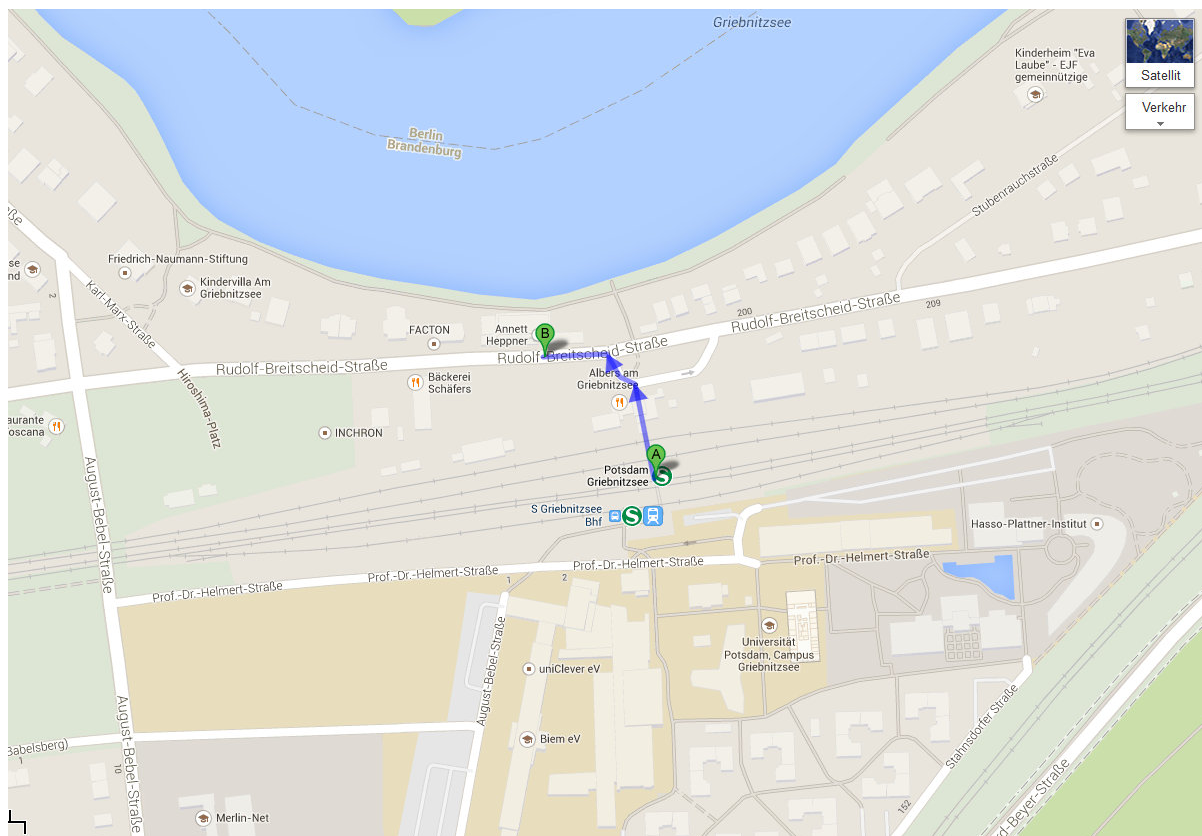
We reserved some contingents: please refer to “COST Conference” in your booking mail.

Address:

Avendi Hotel am Griebnitzsee  
Rudolf-Breitscheid-Straße 190-192  
14482 Potsdam-Babelsberg  
Germany

How to get to the hotel from Potsdam Central Station (“Potsdam Hauptbahnhof”):

Take the local train (“S-Bahn”), line “S1” to Oranienburg. Exit at the second stop “Griebnitzsee”. Take the station exit to “Rudolf-Breitscheid-Straße”. You will find the hotel on the left hand side.



### How to get from the hotel to the University:

Take the route back to the station “Griebnitzsee”. Instead of taking the train take the underpass to cross the rails. On the other side you will find the campus of the University in front of you.

## Option 2: Mercure Hotel

<http://palacetest.sleepandmeet.firma.cc/en/>

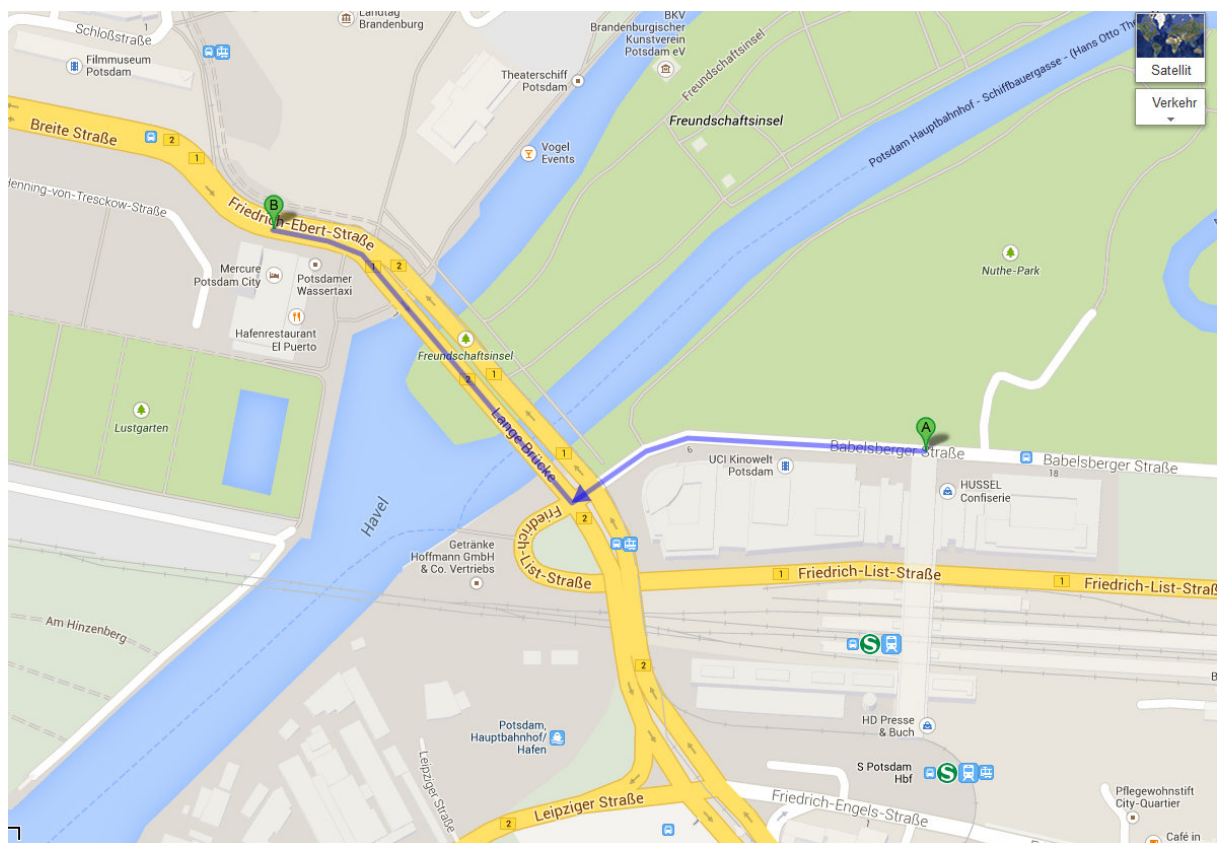
The biggest hotel in town. No contingents reserved but lots of rooms available.

Address:

Mercure Hotel Potsdam City  
Lange Brücke  
14467 Potsdam  
Germany

How to get to the hotel from Potsdam Central Station (“Potsdam Hauptbahnhof”):

Take the exit to “Babelsberger Straße” from the Central Station, then turn left towards “Lange Brücke” (Long Bridge) and cross the river. On the left hand side you will find the “Mercure Hotel”.



How to get from the hotel to the University:

Take the same route back to Potsdam Central Station. Now take the local train (“S-Bahn”), line “S1” to Oranienburg. Exit at the second stop “Griebnitzsee”. At “Griebnitzsee” take the exit to “Prof.-Dr.-Helmert-Straße”. You will find the campus in front you.

### Option 3: Filmhotel "Lili Marleen"

<http://www.filmhotel.potsdam.de/index.html> (only available in German)

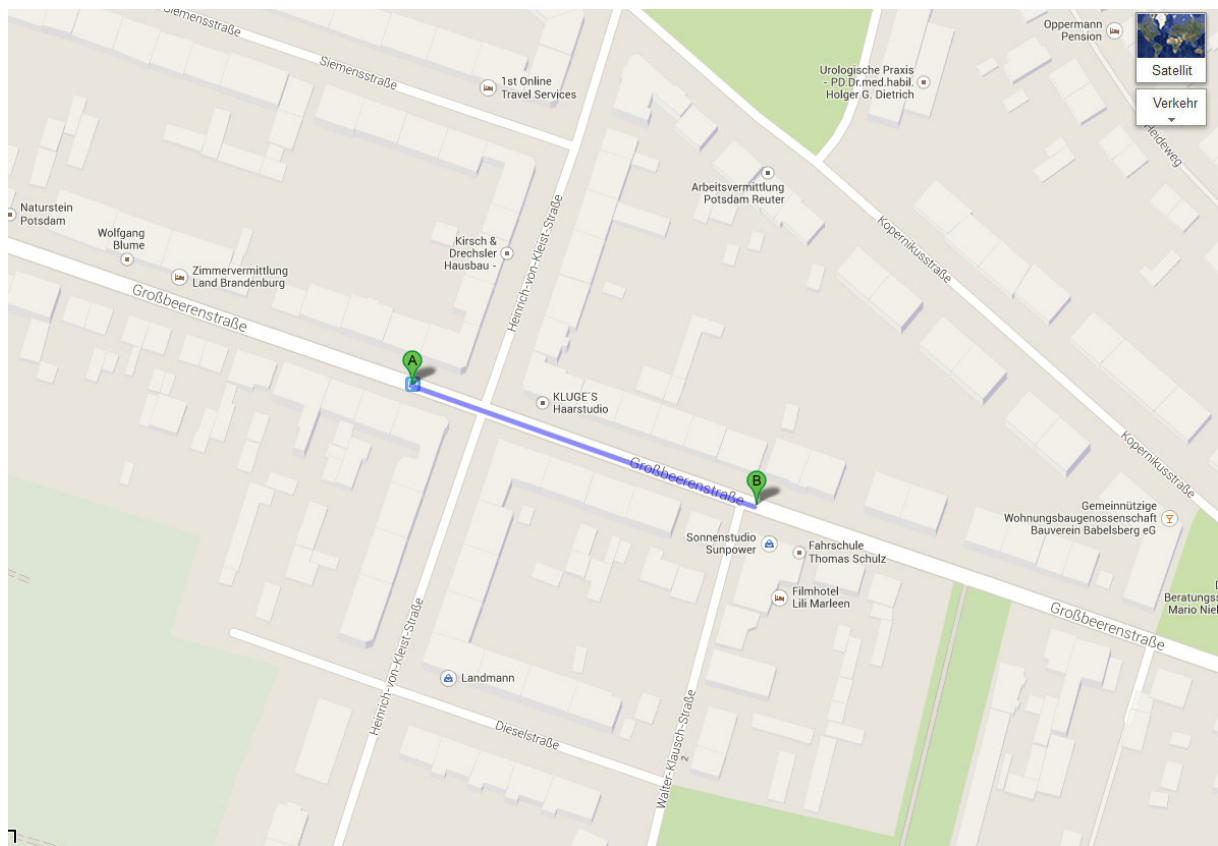
We reserved some contingents: please refer to "COST Conference" in your booking mail.

#### Address:

Filmhotel „Lili Marleen“  
Großbeerenstraße 75  
14482 Potsdam-Babelsberg  
Germany

#### How to get to the hotel from Potsdam Central Station ("Potsdam Hauptbahnhof"):

Take the station exit to the buses. Take bus 601 to "Teltow, Sigridshorst". Exit at the 6<sup>th</sup> stop "Heinrich-von-Kleist-Straße". Follow the road in the driving direction, cross the "Heinrich-von-Kleist-Straße". At the next crossing you will find the hotel on the right corner in front of you.



#### How to get from the hotel to the University:

Take the route back to the bus station "Heinrich-von-Kleist-Straße". Take the bus 601 or 690 to "Potsdam Hauptbahnhof". Exit the bus at the stop "S Babelsberg/Schulstraße". Change to the local train ("S-Bahn"). Take the line S1 to Oranienburg. Exit at the next stop

“Griebnitzsee”. At “Griebnitzsee” take the exit to “Prof.-Dr.-Helmert-Straße”. You will find the campus in front you.

*Other options:*

*NH Voltaire Potsdam*

<http://www.nh-hotels.com/nh/en/hotels/germany/potsdam/nh-voltaire-potsdam.html#ad-image-0>

Address:

NH Voltaire Potsdam  
Friedrich-Ebert-Straße. 88  
14467 Potsdam  
Germany

*Dorint Sanssouci Potsdam*

<http://hotel-potsdam.dorint.com/en/>

Address:

Dorint Sanssouci Berlin-Potsdam  
Jägerallee 20  
14469 Potsdam  
Germany

*Hotel Ascot-Bristol Potsdam*

<http://www.hotel-ascot-berlin.de/home.html>

Address:

Ascot Bristol JH Hotelbetriebsgesellschaft mbH  
Asta-Nielsen-Str. 2  
14480 Potsdam  
Germany

*Steigenberger Hotel Sanssouci Potsdam*

<http://en.steigenberger.com/Potsdam/Steigenberger-Hotel-Sanssouci>

Address:

Steigenberger Hotel Sanssouci  
Allee nach Sanssouci 1  
14471 Potsdam  
Germany

*Best Western Hotel Kantstraße Berlin*

[http://book.bestwestern.com/bestwestern/DE/Berlin-hotels/BEST-WESTERN-Hotel-Kantstrasse-Berlin/Hotel-Overview.do?campaign=BAC-8686&wssc=true&iata=&disablenav=true&suppressSSLPopup=true&sob=A03&language=en\\_US&propertyCode=95265](http://book.bestwestern.com/bestwestern/DE/Berlin-hotels/BEST-WESTERN-Hotel-Kantstrasse-Berlin/Hotel-Overview.do?campaign=BAC-8686&wssc=true&iata=&disablenav=true&suppressSSLPopup=true&sob=A03&language=en_US&propertyCode=95265)

Address:

Best Western Hotel Kantstraße  
Kantstraße 111  
10627 Berlin  
Germany



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