

EUROPE FOR CITIZENS

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- Check that you have the latest available version of the eForm. In the event of a significant eForm problem arising, the Agency may decide to make available an updated i.e. corrected version of the eForm. The latest version number of each eForm is displayed on the eForm homepage whilst specific details of any problem and its impact would be published on the funding opportunity webpage of the programme concerned.

These resources and other useful links can be found in a table located at the end of this eForm.

[Click to access table.](#)

Programme :

EUROPE FOR CITIZENS

Sub-programme :

Strand2: Democratic engagement and civic participation

Programme Guide / Call for Proposals :

Europe for Citizens - Programme Guide 2014-2020

Action :

2.3: Civil Society Projects

Sub-action :

N/A

Deadline for submission :

02/03/2015

12:00 midday (Brussels time)

Project title * :

Municipal Gateways to EU policy making

Project acronym * :

MUNIWAY

Language used to complete the form * :

English



List of Partner Organisations

Partner no	PIC	Role	Organisation Name	City	Country
P1	934130371	Applicant Organisation	Union des dirigeants territoriaux d'europe	NANCY	France
P2	930993585	Associated partner	COSITAL	MADRID	Spain
P3	931090973	Associated partner	ANSEK	Naxxar	Malta
P4	999854855	Associated partner	UNIVERSITAET POTSDAM	POTSDAM	Germany
P5	951568643	Associated partner	LOCAL GOVERNMENT MANAGEMENT AGENCY-AN GHNIOMHAIREACTH BAINISTI	DUBLIN	Ireland
P6	940878176	Associated partner	Wales Council for Voluntary Action	Cardiff	United Kingdom
P7	995999881	Associated partner	UNIVERSITE CHARLES DE GAULLE LILLE3	VILLENEUVE D'ASCQ CEDEX	France



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number :

P1

PIC number :

934130371

Role in the application :

Applicant Organisation

Full name of the organisation in Latin characters :

Union des dirigeants teirritoriaux d'europe

Business name :

UDITE

Registration date :

1991-08-16

Registration location :

Ville de Nancy

Registration country code :

Registered address

Street name and number :

158 avenue de Strasbourg

Post code :

54000

Town :

NANCY

Cedex :

PO Box :

Country :

France

Region * :

Lorraine

Internet address:

www.udite.eu

Telephone 1 :

+33383372094

Telephone 2 :

+32470551652

Fax :

+33383372097



A.2 Person responsible for the management of the application (contact person)

Title * :	Family name * :	First name * :
Mr	Frederickx	Ronny
<hr/>		
Department / Faculty :	c/o Gemeente Essen	
<hr/>		
Role in the organisation * :	E-mail address * :	
President	ronny.frederickx@essen.be	
<hr/>		

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :	Postcode :	
158 avenue de Strasbourg	54000	
<hr/>		
Town * :	Cedex :	PO Box :
NANCY		
<hr/>		
Country * :	Region * :	
France	Lorraine	
<hr/>		
Telephone 1 * :	Telephone 2 :	Fax :
+32(0)3 670 01 37	+32 495 21 26 29	+32(0)3 670 01 55
<hr/>		

Check this box if the legal representative is different from the person responsible for the management



A.3 Person authorised to represent the organisation in legally binding agreements (legal representative)

Title * :	Family name * :	First name * :
Mr	Frederickx	Ronny
<hr/>		
Department / Faculty :	c/o Gemeente Essen	
<hr/>		
Role in the organisation * :	E-mail address * :	
President	ronny.frederickx@essen.be	
<hr/>		

Check this box if the address is different from the address provided in section A.1

Address:

Street name and number * :	Post code :	
158 avenue de Strasbourg	54000	
<hr/>		
Town * :	Cedex :	PO Box :
NANCY		
<hr/>		
Country * :	Region * :	
France	Lorraine	
<hr/>		
Telephone 1 * :	Telephone 2 :	Fax :
+32(0)3 670 01 37	+32 495 21 26 29	+32(0)3 670 01 55
<hr/>		

Part B. Organisation and activities

B.1 Structure

Status :	Private
Non Profit Organisation :	Yes
NGO :	Yes
Type of organisation * :	Civil society Organisation

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

The European Federation Local Authority Chief Executive Officers (UDiTE - Union des dirigeants teirritoriaux d'europe) – started in Nancy, France, in March 1990. UDITE is a European umbrella body that brings together 14 European countries: Belgium, Bulgaria, Cyprus, Czech Republic, France, Hungary, Ireland, Italy, Latvia, Luxembourg, Malta, Portugal, Romania, and Spain. The aim of the association is to promote relations between the professional associations of Chief Executives and Municipal Clerks representing European local authorities, to develop exchanges of information, to share professional experiences, contribute to the enhancement of the role and functions of local authorities and to contribute to democracy and the European Union. The Presidency of UDITE is currently held by Mr Ronny Frederickx on behalf of the Flemish Association of Municipal Clerks for two years until December 2016.

Please describe the role of the organisation in the project. (Max. 1000 characters)

UDITE's network will be the focal point around which the coordinating Universities, voluntary sector organisations and national associations will cooperate to implement the foreseen activities. UDITE will administer the project's core coordination team and appoint a project manager. UDITE will organise and host CONFERENCE 2: ACHIEVEING BENEFITS FROM EU LEGISLATION AT LEAST COST FOR CITIZENS AND BUSINESS LOCALLY (BRUSSELS, BELGIUM) possibly in partnership with the EU Committee of the Regions where it is a recognised local government association. As a decentralised network that brings together 14 national associations of chief executives and clerks in local government across Europe, UDITE is well placed drive the transnational dimension of this project and demonstrate new ways of engaging citizens in the process of European integration and decisionmaking through established local democratic structures.



B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Add a project

Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
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Add a programme



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number :	P2	PIC number :	930993585	X
Role in the application :	Associated partner			
Full name of the organisation in Latin characters :	COSITAL			
Business name :	COSITAL			
Registration date :	1900-01-01			
Registration location :	not applicable			
Registration country code :				

Registered address

Street name and number :	CARRETAS 14, 3ºA	Post code :	28012
Town :	MADRID	Cedex :	
		PO Box :	
Country :	Spain	Region * :	Comunidad de Madrid
Internet address:	www.cosital.es		
Telephone 1 :	+34915211825	Telephone 2 :	
		Fax :	+34915211893



A.2 Legal representative / contact person

Title * :	Family name * :	First name * :
Mrs	Lerena	Judith
<hr/>		
Department / Faculty :	Department for General Services	
<hr/>		
Role in the organisation * :	E-mail address * :	
Coordination	judithlo@cosital.es	
<hr/>		

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :	Postcode :	
CARRETAS 14, 3ºA	28012	
<hr/>		
Town * :	Cedex :	PO Box :
MADRID		
<hr/>		
Country * :	Region * :	
Spain	Comunidad de Madrid	
<hr/>		
Telephone 1 * :	Telephone 2 :	Fax :
+34 91 521 18 25	+34 677 76 13 16	+34 :91 521 18 93
<hr/>		

Part B. Organisation and activities

B.1 Structure

Status : Private

Non Profit Organisation : Yes

NGO : Yes

Type of organisation * : Local Public body

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

COSITAL's General Board (Consejo General de Cosital) represents more than 6,000 professionals who provide services to local authorities throughout Spain. As community of professionals COSITAL works with local authority professionals throughout Spain to share innovation and best practices and ensure that local authorities comply with EU, national and regional laws. COSITAL advises local authorities in Spain on a wide range of policies affecting citizens that are under the control of democratically elected local authorities.

Please describe the role of the organisation in the project. (Max. 1000 characters)

COSITAL will host the first conference "ACTIVE CITIZENSHIP AND THE INTEGRATION OF EUROPEAN CITIZENS" set out in this application that will investigate local government as a vehicle promoting active citizenship and look at how local authorities work in multi level partnerships on the process of integrating Europeans into the local community. COSITAL has significant expertise in the field of distance learning and training and will work with partners on a number of the online tools that to project will develop in addition to the events.

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Add a project



Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*	
Lifelong Learning Programme 2013	185 000,00 €	X
Add a programme		



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number :

P3

PIC number :

931090973

X

Role in the application :

Associated partner

Full name of the organisation in Latin characters :

ANSEK

Business name :

ANSEK

Registration date :

2008-02-01

Registration location :

Office of the Commissioner for Voluntary Organisations

Registration country code :

Registered address

Street name and number :

C/O Naxxar Local Council, Centru Civiku, Vjal il-21 ta' S

Post code :

NXR 1018

Town :

Naxxar

Cedex :

PO Box :

Country :

Malta

Region * :

Malta

Internet address:

www.ansek.org.mt

Telephone 1 :

+35679404014

Telephone 2 :

Fax :

+35621416363



A.2 Legal representative / contact person

Title * :	Family name * :	First name * :
Mr	Gatt	Paul

Department / Faculty :

Role in the organisation * :	E-mail address * :
President	paul.b.gatt@gov.mt

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :	Postcode :
C/O Naxxar Local Council, Centru Civiku, Vjal il-21 ta' S	NXR 1018

Town * :	Cedex :	PO Box :
Naxxar		

Country * :	Region * :
Malta	Malta

Telephone 1 * :	Telephone 2 :	Fax :
+356 79404014	+356 21416341	+356 21416363

Part B. Organisation and activities

B.1 Structure

Status : Private

Non Profit Organisation : Yes

NGO : Yes

Type of organisation * : Civil society Organisation

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

The National Association for Local Council and Regional Executive Secretaries - MALTA (ANSEK) is a registered non governmental organisation set up to safeguard the interests of the Executive Secretaries of the Local Authorities of Malta, ensures a high level of professionalism by its members, assists in strengthening Local Councils' operations in general, assists the Department for Local Government in matters related to Council operations and to promote and assist in all aspects of local governance in particular on ways how to improve the level of service to the public.

Please describe the role of the organisation in the project. (Max. 1000 characters)

ANSEK's President is the Treasurer for UDITE and will support the project team in the implementation of the research and event coordination during the project. ANSEK will host the final conference LOCAL DEMOCRACY: INCREASING CITIZENS INFLUENCE IN EUROPEAN DECISION-MAKING in which we will invite high profile representatives engaged through the project and involve the representations and other key representatives of the EU institutions (Commissioner, MEPs etc). Malta's local authority members are active within UDITE and will help ensure feedback to the projects coordination team. ANSEK have significant experience in online tools and their expertise will be valuable in the development of online tools that will be test during the projects implementation.

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Europe for Citizens

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Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Add a project

Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
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Add a programme



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number :

P4

PIC number :

999854855

X

Role in the application :

Associated partner

Full name of the organisation in Latin characters :

UNIVERSITAET POTSDAM

Business name :

UP

Registration date :

1991-07-15

Registration location :

Regional Government

Registration country code :

Registered address

Street name and number :

AM NEUEN PALAIS 10

Post code :

14469

Town :

POTSDAM

Cedex :

PO Box :

Country :

Germany

Region * :

Germany Extra-Regio

Internet address:

www.uni-potsdam.de

Telephone 1 :

+49(331)9771080

Telephone 2 :

Fax :

+49(331)9771298



A.2 Legal representative / contact person

Title * :	Family name * :	First name * :
Dr	Kuhlmann	Sabine
<hr/>		
Department / Faculty :	Faculty of Economic and Social Sciences	
<hr/>		
Role in the organisation * :	E-mail address * :	
Chair for Political Science	sabine.kuhlmann@uni-potsdam.de	
<hr/>		

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :	Postcode :	
AM NEUEN PALAIS 10	14469	
<hr/>		
Town * :	Cedex :	PO Box :
POTSDAM		
<hr/>		
Country * :	Region * :	
Germany	Germany Extra-Regio	
<hr/>		
Telephone 1 * :	Telephone 2 :	Fax :
+49 331/977-3498		+49 331/977-3615
<hr/>		

Part B. Organisation and activities

B.1 Structure

Status : Public

Non Profit Organisation : Yes

NGO : No

Type of organisation * : Local Public body

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

The University of Potsdam, Faculty of Economic and Social Sciences is active in a four year research looking at the impact of public sector reforms at the local and regional level and their impact on citizens. Research to date has been sporadic and through 'LocRef', the University is part of a Europe wide network that is currently seeking to expand a European research network on the local public sector reforms. The University of Potsdam with and the 'LocRef' network can fulfill a key role in this project by providing an established network contacts and fostering synergies with European academics and practitioners working on the themes of citizen engagement, civic participation and local democracy and the effects of the reforms.

Please describe the role of the organisation in the project. (Max. 1000 characters)

The University of Potsdam is presently engaged in detailed surveys of local and regional authorities throughout Europe in the context of the ongoing 'LocRef' project and is experienced in using established networks to maximize feedback and response rates that will contribute to the quality of the initiatives and innovative case studies that might be showcased during the projects three key conferences. The University of Potsdam will work alongside French territorial expert, Jerome Dupuis from the University of Lille to review findings and helping the project to identify best practices and recommendations ahead of the final event through an academic support team.

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
COST -ERA (FP7-H2020)	IS1207	University of Potsdam	Local Public Sector Reforms

X

Add a project

Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
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Add a programme



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number :	P5	PIC number :	951568643	X
Role in the application :	Associated partner			
Full name of the organisation in Latin characters :	LOCAL GOVERNMENT MANAGEMENT AGENCY-AN GHNIOMHAIREACHT BAINISTI			
Business name :	LGMA			
Registration date :	2012-08-01			
Registration location :	DUBLIN			
Registration country code :				

Registered address

Street name and number :	CONYNGHAM ROAD 27 PHOENIX HOUSE		Post code :	8	
Town :	DUBLIN	Cedex :		PO Box :	
Country :	Ireland	Region * :	Dublin		
Internet address:	www.lgma.ie				
Telephone 1 :	+35316332200	Telephone 2 :		Fax :	+35316438401

A.2 Legal representative / contact person

Title * :	Family name * :	First name * :
Mr	Singleton	Donal
<hr/>		
Department / Faculty :	Local Government Management Agency -LGMA	
<hr/>		
Role in the organisation * :	E-mail address * :	
Assistant Chief Executive	dsingleton@lgma.ie	
<hr/>		

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :	Postcode :	
CONYNGHAM ROAD 27 PHOENIX HOUSE	8	
<hr/>		
Town * :	Cedex :	PO Box :
DUBLIN		
<hr/>		
Country * :	Region * :	
Ireland	Dublin	
<hr/>		
Telephone 1 * :	Telephone 2 :	Fax :
+353433343310	+353 1-6332200	+353 1 6438401
<hr/>		

Part B. Organisation and activities

B.1 Structure

Status :	Public
Non Profit Organisation :	Yes
NGO :	No
Type of organisation * :	Local Public body

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

The Local Government Management Agency (LGMA) is a state agency of the Department of Environment, Community and Local Government that provide a range of services to the Local Government Sector. The LGMA provides a range of services in support of co-ordinated and cost effective delivery of Local Government services and policy. The LGMA board is made up with a Chief Executives drawn from each the County and City Councils. The LGMA provides the secretariat for the County and City Management Association (CCMA) that is the "representative voice" of the local government management network and the Irish Member of UDITE.

Please describe the role of the organisation in the project. (Max. 1000 characters)

The County and City Management Association (CCMA) supported by the Local Government Management Agency (LGMA) role in the project will be to contribute to how citizens are playing their role in local democracy in different local situations throughout the EU, to see to what extend their engagement is motivated by EU policy development and by suggesting new ways in which local authorities can contribute to better involving citizens in the policy making processes of the EU. The CCMA-LGMA will ensure that case studies and examples of best practices from Ireland (in line with the project's objectives) are delivered to the partnership. This includes any financial undertaking outlined in the budget, regular communication with partner organisations managing the project and ensuring representatives participate in all board meetings, monitoring and evaluation activities necessary for the success and sustainability of the project.

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.



Europe for Citizens

Form version : 3.1 EN Adobe Reader version : 11.01

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Add a project

Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
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Add a programme



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number :

P6

PIC number :

940878176

X

Role in the application :

Associated partner

Full name of the organisation in Latin characters :

Wales Council for Voluntary Action

Business name :

Wales Council for Voluntary Action

Registration date :

1963-05-24

Registration location :

Charity Commission

Registration country code :

Registered address

Street name and number :

Baltic House, Mount Stuart Square

Post code :

CF10 5FH

Town :

Cardiff

Cedex :

PO Box :

Country :

United Kingdom

Region * :

East Wales

Internet address:

www.wcva.org.uk

Telephone 1 :

+44 8002 888 329

Telephone 2 :

Fax :



A.2 Legal representative / contact person

Title * :	Family name * :	First name * :
Mr	Fiander	Phil

Department / Faculty :

Role in the organisation * :	E-mail address * :
Director of Programmes	PFiander@WCVA.org.uk

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :	Postcode :
Baltic House, Mount Stuart Square	CF10 5FH

Town * :	Cedex :	PO Box :
Cardiff		

Country * :	Region * :
United Kingdom	East Wales

Telephone 1 * :	Telephone 2 :	Fax :
+44 29 2043 1756	+44 7773366058	+44 29 2043 1701

Part B. Organisation and activities

B.1 Structure

Status :	Public
Non Profit Organisation :	Yes
NGO :	Yes
Type of organisation * :	Civil society Organisation

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

The Wales Council for Voluntary Action (WCVA) has been supporting people and organisations for 80 years since the organisation was set up in 1934 as the South Wales and Monmouthshire Council of Social Services to help people during the Depression of the 1930s. During that time WCVA organised activities at more than 200 clubs and centres for unemployed people, funded district nurses, supported libraries in the valleys and helped create co-operative schemes to dig mountain coal. Today, WCVA works closely with local government in Wales, the Welsh Government and thousands of organisations in communities across the whole of Wales to provide citizens with access to opportunities and information. The former chair of WCVA is a member of the EU Economic and Social Committee. The organisation is experienced in working within EU funding projects and explaining the complex processes of the policies and the funds to their stakeholders.

Please describe the role of the organisation in the project. (Max. 1000 characters)

WCVA will be responsible for contributing to and advising the partners on the online tools that the project will need to develop to building the capacities of multipliers and their links to citizens locally. They will be responsible for the creation of a citizen's panel in the participating countries by drawing on their existing establish links through the voluntary sector in Europe. WCVA will bring their significant experience of increasing the quality of public discussion on EU issues through good communications tools that help create effective connections, contribute to reducing misconceptions and promoting increased engagement of grassroots communities. They are an experienced local authority partner in Wales and work closely together on a variety of EU policy making issues.

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.



Europe for Citizens

Form version : 3.1 EN Adobe Reader version : 11.01

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Add a project

Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
----------------------	-------------------

Add a programme



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number :	P7	PIC number :	995999881	X
Role in the application :	Associated partner			
Full name of the organisation in Latin characters :	UNIVERSITE CHARLES DE GAULLE LILLE3			
Business name :	U LILLE 3			
Registration date :	1993-01-01			
Registration location :	LILLE			
Registration country code :				

Registered address

Street name and number :	DOMAINE UNIVERSITAIRE DU PONT DE BOIS, RUE DU BARREAU		Post code :	59653	
Town :	VILLENEUVE D'ASCQ CEDEX	Cedex :	PO Box :	60149	
Country :	France	Region * :	Nord - Pas-de-Calais		
Internet address:	http://www.univ-lille3.fr				
Telephone 1 :	+33320416517	Telephone 2 :		Fax :	+33320416597



A.2 Legal representative / contact person

Title * :	Family name * :	First name * :
Mr	Dupuis	Jérôme

Department / Faculty :

Role in the organisation * :	E-mail address * :
Lecturer and territorial expert	jerome.dupuis@univ-lille1.fr

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :	Postcode :
Cité Scientifique Villeneuve d'Ascq	59650

Town * :	Cedex :	PO Box :
Lille		

Country * :	Region * :
France	Nord - Pas-de-Calais

Telephone 1 * :	Telephone 2 :	Fax :
+33 6 08 90 01 23	+33 (0)3 20 12 34 50	+33 (0)3 20 12 34 00

Part B. Organisation and activities

B.1 Structure

Status :	Public
Non Profit Organisation :	Yes
NGO :	No
Type of organisation * :	Local Public body

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

Jerome Dupuis is an expert in strategic territorial management from the Institute of Business Administration (IAE) in the University of Lille. In relation to this project, Jerome Dupuis has worked on the new dynamics and organisation of local authorities, innovation in local and regional public policies, local performance management systems for the public sector and the analysis public policies and their impacts on the citizens. Jerome has extensive knowledge around the management of public services in a number of EU member States that will be valuable to the work of the project.

Please describe the role of the organisation in the project. (Max. 1000 characters)

Jerome Dupuis will work with the University of Potsdam to provide the academic input to activities that will prepare for the project for each of the key conferences and consultations. The academic partners will play a key role in reviewing findings and helping the project to identify best practices and recommendations ahead of the final event through an academic support team.

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
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Add a project



Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
Add a programme	

Part C. Description of the project

C.1 Timetable of the project

Please indicate the total duration of the project from preparation to evaluation

Start date * : 01/12/2015 End date * : 01/05/2017

C.2 Venue(s) of the activities*

The activities should take place in any of the eligible countries to the Programme

BELGIUM, FRANCE, IRELAND, GERMANY, MALTA, SPAIN, AND UNITED KINGDOM

C.3 Participants (Please complete for all the organisations involved both applicant and partners)

Partner number	Name of the organisation / municipality	Country	Participant by target group (number)						Total number of participants
			Distribution by age group			Disadvantaged participants*	Women*	Men*	
			< 30*	30 - 65*	> 65*				
P1	Union des directeurs	France	10	50	15	5	15	60	75
P2	COSITAL	Spain	5	40	5	5	10	40	50
P3	ANSEK	Malta	5	15	5	5	5	20	25
P4	UNIVERSITAET P...	Germany	2	4	1	0	2	5	7
P5	LOCAL GOVERNMENT	Ireland	5	20	5	3	5	25	30
P6	Wales Council for	United Kingdom	5	10	10	5	10	15	25
P7	UNIVERSITE CHARLES	France	2	4	2	1	2	6	8
Total			34	143	43	24	49	171	220

C.4 Short description of the project, including its aims in English, in French or in German

(Max. 2000 characters). * :

The project aims to observe how citizens are playing their role in local democracy in different local situations throughout the European Union. The project will look at three concepts: integration; influence; and impact; to see to what extent citizens' engagement in EU policy making & development can be better motivated or facilitated by local authorities. The project will suggest new ways in which local authorities can contribute to better involving citizens in the policy making processes of the European Union and is supported by seven partners representing local authority managers, voluntary and citizens organisations and academics.



C.5 Budget

A. Project activities

Total number of participants per event	Number of involved countries	Amount	
25/50	7-9	17.500 €	X
51/75	13-15	25.000 €	X
51/75	13-15	25.000 €	X
51/75	13-15	25.000 €	X
Subtotal		92.500 €	

Add an event

B. Preparatory activities

Number of participants	Amount
> 10 & ≤ 15	7.500 €
Subtotal	7.500 €
Total costs (A+B)	100.000 €

Part D. Technical Capacity

D.1 Experience of the project organisers in the field concerned.

(Max. 2000 characters) * :

UDITE is an European umbrella body bringing together senior local government executives from 14 of the 28 member states. Local government chief executives and clerks are required to work closely between politicians and citizens groups at the local level. The chief executive is at the heart of service delivery and has been required to take difficult decisions over financing of local public services, some of which play a key role in the implementation of EU legislation and funding, whilst managing local citizens increasing expectations for quality public services. UDITE is experienced in organising events throughout the European Union and can work in various European languages. UDITE has successfully organised a number of high profile conferences both in Brussels and in capital cities around Europe. Through its network of partner associations it can work on key conferences at the local level using strategic connections with different parts of the community. As a decentralised network, UDITE's national associations are active in 14 member states and have good connections with other sectors that they can call on to participate and contribute to the proposed events. UDITE is supported in Brussels by its representative officer who has previous experience of administering EU INTERREG IV(A) 2 seas projects between beneficiaries based in four participating Member States. UDITE is supported in the work for its members by an established network of universities in the member countries.

Part E. Project implementation and Award criteria

E.1 Consistency with the objectives of the action and of the programme

Please tick relevant box(es)

General objectives of the Programme targeted by your project:

- To contribute to citizens' understanding of the Union, its history and diversity.
- To foster European citizenship and to improve conditions for civic and democratic participation at Union level.

Specific aims of the Programme targeted by your project:

- Raise awareness of remembrance, common history and values and the Union's aim that is to promote peace, its values and the well-being of its peoples by stimulating debate, reflection and development of networks
- Encourage democratic and civic participation of citizens at Union level, by developing citizens' understanding of the Union policy making-process and promoting opportunities for societal and intercultural engagement and volunteering at Union level.

Annual priorities of the Programme targeted by your project (please don't select it if your project is not concerned by one of those priorities):

- Debate on the Future of Europe

State how your project fits in with the objectives (general and specific), themes and features you have selected (Max. 3500 characters) *

This project seeks to foster European citizenship and to improve conditions for civic and democratic participation at the Union level. Specifically, the project will seek to encourage democratic and civic participation of citizens at Union level, by developing citizens' understanding of the Union policy making-process and promoting opportunities for societal engagement. The project will also further citizens understanding of key EU policy objectives to promote inter cultural exchange and volunteering at Union level.

The European Union faces a significant democratic deficit and specifically this project will look at what role local authorities can play in supporting the involvement of citizens in the policy-making processes of the EU. Through the project's three conference events, three key issues INTEGRATION, INFLUENCE and IMPACT will be addressed for Europe's citizens through active citizenship and the support of local authorities.

Following the economic and financial crisis, the European Union is challenged with creating growth and jobs and migration is growing as citizens look further for new employment opportunities. The project will look at how local authorities can engage citizens in local democracy and instil values of active citizenship for the newest arrivals in the local community.

The project will consider how to use local government knowledge and networks with the voluntary sector to engage citizens in important EU policy debates. In 2015, the European Commission has placed its priority on achieving benefits from EU legislation at the least costs for citizens and businesses through its Regulatory Fitness and Performance programme. The project will take as a specific case study the fitness check on EU Birds and Habitats directives as its starting point given the important impact of these directives on the local planning system that is overseen by local authorities and municipalities. It

is critical that citizens views are heard in these important debates given the impact on future generations.

Finally local democracy is a starting point for building citizens interest in a representative democracy at all levels in the EU. In 2015, with voter turnouts from the recent European Parliament elections being of concern, local issues are a driver for citizens interest in EU policies. Harnessing the potential that the local dimension can play in encouraging citizens to express opinions and make their influence felt between elections is essential. The role of local authority community networks, partnerships between voluntary sectors and local government can often be important factors in contributing to outreach to those not already engaged and the drive to increase democratic and civic participation on EU issues of citizens in their areas.

E.2. Activity plan / work programme of the project (Max. 3500 characters)

- The working methods applying within implementation of the project.
- The appropriateness of the activities foreseen in the work programme to reach the project's needs and objectives.
- The European dimension of the project.

Please describe: * :

The working methods that will be used by the MUNIWAY project involve the appointment of a project manager, the creation of coordination team, a citizen's panel, an academic support team and a partnership committee (all partners). As soon as the project starts the lead partner will initiate the creation of a core coordination team that is representative of the partners. The coordination team will appoint a project manager whose role will be to oversee the execution of the project activities. Simple project management techniques will be employed to monitor progress (Gantt etc). The coordination team will receive updates and will need to manage changes to the project plan. The project manager will maintain records and oversee the flow of information onto the project website. Partnership meetings will be held following each of the events to communicate updates on the project's status to all partners. An academic support team will oversee the research activities related to the preparation of the project's three conferences. The voluntary sector partner will be responsible for creating a citizens panel that will act as a sounding board, make recommendations for developing innovative online engagement tools for citizens and provide feedback to final recommendations and suggested approaches. The Activity plan has nine key steps to deliver the project's needs and objectives:-

1. Kick-off Meeting (Dec. 2015), 2. Designation of an academic support team, 3. Feedback phase from partners, 4. Academic support team findings to inform conferences, 5. CONFERENCE 1: ACTIVE CITIZENSHIP AND THE INTEGRATION OF EUROPEAN CITIZENS (SPAIN), 6. CONFERENCE 2: ACHIEVING BENEFITS FROM EU LEGISLATION AT LEAST COST FOR CITIZENS AND BUSINESS LOCALLY (BRUSSELS, BELGIUM), 7. Final report & recommendations, 8. LOCAL DEMOCRACY: INCREASING CITIZENS INFLUENCE IN EUROPEAN DECISION-MAKING (FINAL CONFERENCE - MALTA) - dissemination tools (i.e. legacy through - website of good practices for EU & local policy development and 9. Close of project (May 2017).

The European dimension of the project is guaranteed in a number of ways. Firstly, the partnership is genuinely European and transnational. UDITE is a pan European umbrella body with national members in 14 member states of the European Union which allows its activities to be developed and implemented through the cooperation of a number of partner organisations coming from different European countries. Secondly, by being a decentralised network of professionals working at a strategic level within their local communities the project has a strong local dimension and an inter-sectoral 'territorial' dimension involving senior representatives from local government, the voluntary sector and academia. In bridging the gap between the citizens and the European Union, it is important to reach citizens in their everyday life, on issues that are of relevance to them. With the participation of the voluntary sector in the project, that local connection is enhanced as access to citizens in minority

communities or disadvantaged groups.

E.3 Dissemination (Max. 3500 characters)

- The dissemination plan foreseen by the project in order to allow an effective transfer and exchange of the expected results.
- How the project will create a multiplier effect among a wider audience beyond those directly involved in the project activities.

Please describe: * :

The project's dissemination plan requires the partners to identify and target audiences through the strategic deployment of their own local and community networks of individuals, organisations and institutions who can contribute to improving engagement with citizens on EU issues. The long-term goal of this targeted dissemination strategy is to create a multiplier effect among wider audiences beyond those directly involved in the project activities. The transfer best practice by establishing an accessible online library of best practices collected through the various events and activities during the project. The project manager will coordinate and lead on the dissemination activities, ensuring partners have the right materials, information and resources to successfully promote the project.

Dissemination will be a priority at all phases of the project, and partners will play a key role in designing the strategy and delivering it with the help and coordination of the project manager and coordination team to ensure consistency and maximum impact. The final conference (3) will serve as the big launch of the online Best Practice Guide and have as its main objective significant external participation and promotion of dissemination activities. Partners will be provided with all relevant resources and information relating to the project, and will be responsible for targeting their members/networks in an accessible and relevant way (language, online platforms, forums, events, etc.).

The MUNIWAY website will be the main portal for both internal and external stakeholders to the project containing project information, case studies, links to partner pages. Project related information will be created for use on all partner webpages and social media, to ensure consistency of message and information, which can be tailored to the partners own websites, language and particular role. This ensures information is accessible to a wide range of stakeholders in a number of European languages used by the partners.

The MUNIWAY project's three conferences will be key milestones in the dissemination of the project:

- The two conferences the first in November 2016 in Spain and the second one in Brussels in February 2017.
- The final conference schedule in April 2017 will bring together partners, experts, academics and voluntary sector representatives to agree a common framework/launch the best practices guide online and agree a dissemination and legacy strategy for the project after its conclusion.

E.4. Impact and Citizens involvement (Max. 3500 characters)

- What are the expected mi/long-term effects produced by the project.
- How the participants will be involved in the proposed activities.
- Percentage of participants not involved within NGOs/Institutional or social activities before their involvement in the project.

Please describe: *:

This project will explore local dimensions to integrating citizens, promoting active citizenship and using local authority networks to facilitate the input and impact of citizens in EU policy making. It will look use local authority networks to increase the voice of citizens and demonstrate that they can have an impact in the process of shaping policies which are directly linked to EU objectives.

Local authority and voluntary sector networks are often underestimated and underutilised in relation to contributing to the involvement of citizens and demonstrating an impact in the policy-making processes of EU. The mi/long-term effects of this project will be captured through an online best practice guide that contains a number of sustainable case studies and examples available to other local authorities and voluntary groups as to how they can develop initiatives to bring complex EU policy debate closer to citizen's everyday lives.

The project will facilitate ease of access for citizens to EU policy debates and provide recommendations on the presentation of citizens input in a format that EU policy makers can use

It will investigate the role of local authority chief executives in their position of liaison between the citizens and local politicians and the management of EU information flows in and out of local authorities (i.e EU issues are often dealt with by a dedicated European officer rather than by the sector policy officers dealing with planning, environment, social services or education related issues.) The chief executives have the strategic overview for policy coordination, resources which can play a key role in better linking local and EU policy issues.

The participants will be allocated an active responsibility in the project for events and activities foreseen in the activity plan and will be invited to each of the key events. The wider partnership will be represented through their coordinating team representatives who will meet physically and virtually during the project with the project manager. The project partners will receive updates from the project coordinator and will be reminded on actions to which they are committed to delivering.

To make recommendations of new ways in which local authorities and voluntary groups/associations can contribute to better involving citizens who have not previously been involved in local and EU policy making processes. To do this the project will target the involvement of 15% of the participants that have not previously been involved in EU policy development processes through innovative methods of engagement.

To achieve new engagement, the project will rely on the targeted and strategic deployment of the partners own networks of individuals, organisations and institutions who can successful help engagement with citizens that have not previously been involved in EU issues. Our voluntary sector partner has significant experience in the communication and delivery of EU structural funds programmes to disadvantaged groups which is not commonplace throughout the EU yet. A multiplier effect among a wider audience is directly connected to the success of our partners engaging their wider networks beyond those directly involved in the project activities to ensure a real European outreach. (i.e through existing meeting, local strategic partnerships, community panels, general assembly, congresses etc).



Part F. Timetable of activities

Event Number : * : 1

X

Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
01/12/2015	18/12/2015	Kick off meeting - MUNIWAY	Antwerpen Belgium	90
Content *				
(in brief)				
Kick-off Meeting – December 2015 - to discuss objectives of project, assemble partners and set up key structures including the appointment of the project manager, the members of the coordination team, the academic support team and the citizens panel.				
Expected results*				
1 x project implementation plan approved 1 x project manager appointed 7 x coordination team members appointed 1 x draft dissemination strategy and outline of innovative online communications actions (i.e. website to be used) 1 x academic panel 1 x citizens panel				

Event Number : * : 2

X

Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
04/04/2016	30/06/2016	Online survey designed and implemented	Germany / France	150
Content *				
(in brief)				
University partner/s to develop questionnaire in consultation with local chief executives on an advisory committee (January – March 2016) and source initial feedback from local chief executives, citizens groups, local politicians, NGOs etc (April – June 2016);				



Expected results*

1 x online survey developed
1 x discussion paper identifying how to maximise response rates
50% response rate sought before end of period.

Event Number : * : 3

X

Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
01/09/2016	30/09/2016	Summary report of options to increase citizens engagement on EU policies through local authorities	Germany / France / Belgium	50

Content *

(in brief)

University partners to produce a summary of the feedback ahead of conference 1 and 2. (September 2016)

Expected results*

1 x summary of case studies and examples from consultations ahead of conference 1
1 x summary and case studies and examples from consultations ahead of conference 2

Event Number : * : 4

X

Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
17/10/2016	30/11/2016	CONFERENCE 1	Spain	100



Content *

(in brief)

CONFERENCE 1: ACTIVE CITIZENSHIP AND THE INTEGRATION OF EUROPEAN CITIZENS (SPAIN) a comparison local situations in the different European Regions – opinions and case studies / innovative approaches etc (October-November 2016)

Expected results*

1 x conference
100 x participants and online participants.
10 x case studies presented

Event Number : * : 5



Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
01/02/2017	24/02/2017	CONFERENCE 2	Brussels, Belgium	75

Content *

(in brief)

CONFERENCE 2: ACHIEVEING BENEFITS FROM EU LEGISLATION AT LEAST COST FOR CITIZENS AND BUSINESS LOCALLY (BRUSSELS, BELGIUM)(February 2016)

Expected results*

1 x conference involving different representative invited by partners and invited departments from the European Commission (Secretary General, DG ENVIRONMENT etc)
75 x participants
1 x consultation response produced through demonstration consultation with citizens group relating to the European Commission REFIT agenda (i.e EU Birds and Habitats fitness check)



Event Number : * : 8

X

Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
01/03/2017	31/03/2017	Online best practice guide and recommendations for final conference	BELGIUM /GERMANY / FRANCE	100
Content *				
(in brief)				

To produce final recommendations emerging from surveys and publish identified best practices in online guide; (March 2017)

Expected results*

1 x report containing final recommendations
1 x online best practice guide ahead of final conference

Event Number : * : 9

X

Date		Type of Activity*	Venue of the activity*	Number of people indirectly reached
Start*	End*			
03/04/2017	20/05/2017	FINAL CONFERENCE 3	MALTA	80
Content *				
(in brief)				

CONFERENCE 3: LOCAL DEMOCRACY: INCREASING CITIZENS INFLUENCE IN EUROPEAN DECISION -MAKING (FINAL CONFERENCE - MALTA) - to adopt a local territorial pact & dissemination tools (i.e. website) for good EU & local policy development (April 2017);



Expected results*

1 x conference
80 x delegates including 20 online
80 x conference packs
1 x press release
10 x case studies
5 x high level speakers

Add an activity



Attachments

Declaration on honour (pdf, tiff, jpeg)*

Document: DECLARATION OF HONOUR - RONNY FREDERICKX -
PRESIDENT UDITE.pdf



Submission number :

564133-CITIZ-1-2015-1-FR-CITIZ-CIV

Useful links

Item	Link
Agency's eForm homepage :	http://eacea.ec.europa.eu/eforms/index_en.php
eForm technical user guide :	http://eacea.ec.europa.eu/eforms/index_en.php
Known technical issues :	http://eacea.ec.europa.eu/eforms/index_en.php#issues

[Go back to first page](#)