

Call for Proposals: Teaching & Training

Funding to Expand and Cultivate the International Partnerships of the University of Potsdam with a Focus on Teaching Visits and Further Training and Continuing Education for Technical and Administrative Personnel

Dear Sir or Madam,

Dear colleagues,

Complementing the “KoUP” Cooperation Funding call for proposals and offering different focus areas each year, the university’s “Teaching & Training” program also provides funding for the implementation of activities with Potsdam’s partner universities. The activities funded by “Teaching & Training” focus on teaching and continuing education and serve to cultivate cooperation projects and partnerships of the University of Potsdam outside Europe and beyond research cooperation. The financial resources come from the university budget and third-party funding, which are partly subject to funding regulations.

The following activities are eligible for funding:

Program Line 1: Teaching visits of at least 5 days and eight hours per week. The teaching visits are to complement the range of courses offered at the host institution and to provide an international component. Using your visit to develop further cooperation activities is expressly welcome.

Program Line 2: Activities in further training and continuing education for technical and administrative personnel, e.g. to exchange experiences with partners, for job shadowing or further training. Priority will be given to applications directly related to the implementation of research projects.

Program Line 3: Travel activities to prepare cooperation projects, as long as these projects are not eligible for “KoUP” funding.

In 2021, the mentioned activities are meant to intensify cooperation with the following partners:

Country/project	Name of the university	Activities eligible for funding
Argentina	UBA – University of Buenos Aires	Teaching visits
	UNSAM – Universidad Nacional de San Martín	Activities in further training and continuing education
Australia	Macquarie University, Sydney	Teaching visits Activities in further training and continuing education
Israel	TAU – Tel Aviv University	Teaching visits Activities in further training and continuing education
	Haifa University	Activities in further training and continuing education
Colombia	UNAL – Universidad Nacional de Colombia, Bogotá	Teaching visits Activities in further training and continuing education

	UNIANDES – Universidad de Los Andes, Bogotá	education Teaching visits Activities in further training and continuing education
Palestine	BZU – Birzeit University, Ramallah (West Bank)	Teaching visits
Russia	HSE – Higher School of Economics (St. Petersburg and Moscow)*	Teaching visits Activities in further training and continuing education Travel activities to prepare cooperation projects
South Africa	NWU – North-West University Potchefstroom UCT – University of Cape Town UJ – Johannesburg University Stellenbosch University University of Pretoria	Teaching visits Teaching visits Teaching visits Teaching visits Teaching visits

* Applications for HSE can be submitted at any time. Guest from HSE can also be invited to come to the University of Potsdam.

Application deadline:

January 15, 2021. Decisions on the applications are expected to be made by February 28, 2021.

We would also like to draw your attention to the funding opportunities provided by the International Office for teaching and further training activities with the universities of the [European Digital UniverCity](#) alliance, including the Universities of Paris Nanterre and Rennes I (France), the University of Cagliari (Italy), Masaryk University (Brno, Czech Republic), and the University of Pécs (Hungary).

Pia Kettmann will be happy to answer your questions on this subject.

Expenses eligible for funding:

- Travel and accommodation expenses in accordance with the German Travel Expenses Act, maximum of € 4,000
- Visa fees
- Fees for coronavirus testing

The funds must be used in the calendar year 2021.

Eligible applicants:

Program line 1 and 3:

Professors and academic staff members at all faculties of the University of Potsdam, including doctoral students (only together with a university instructor).

Program line 2:

Only technical and administrative personnel as well as employees of the central institutions can apply for the activities in further training and continuing education.

Application documents:

Attached you will find the documents for the call for proposals, which consist of the information sheet and an Excel file for project applications to be handed in when submitting the application (please send it back as an xls file). You will also need to submit a one-page project draft and a preliminary financial plan. When preparing your financial plans, please consult the information provided by Division 3 on international travel costs (Auslandsreisekostenverordnung).

Interested parties can e-mail their application to the Director of the International Office, Dr. Regina Neum-Flux (regina.neum@uni-potsdam.de).

Ms. Neum-Flux is also available to answer questions via telephone at extension -1533.

We are looking forward to receiving your applications and the further successful development of relationships with our partners.

Kind regards,

Prof. Dr. Florian J. Schweigert

Dr. Regina Neum-Flux