



Dezernat für Studienangelegenheiten
Am Neuen Palais 10 • 14469 Potsdam

Photo for issuing your Potsdam University's Chip Card

Information about PUCK

- Your student card and semester ticket (VBB)

Each student of the University of Potsdam receives a student card. This chip card is called Potsdam University's Chip Card, or in short PUCK, and combines many functions. The card is a student identity card, semester ticket for public transportation in Berlin-Brandenburg (VBB), library card, copy and printer card, and electronic wallet to make payments of small amounts.



The Potsdam University's Chip Card contains also your full name and student registration number. As you can see in the example on the left, the card also shows a photo to identify the card holder. Only with the photo and your personal information the chip card is valid. Thus, we would like to ask you to put down your signature and a photo at the lower section of this form and to add this section to your documents for enrolment.

PLEASE NOTE: You do not have to fill in and submit the section below if you are already holding a Potsdam University's Chip Card and are already enrolled in a different study programme at University of Potsdam.

After your PUCK is issued, you will automatically receive a message to your personal e-mail-account! Further information you can also find on the homepage of the Potsdam University's Chip Card www.puck.uni-potsdam.de.

Information on private data protection

For issuing the PUCK, it is necessary that the University of Potsdam is digitalising and saving your photo. After issuing the chip card, both, the original photo and the digitalised photo are destroyed by the University of Potsdam following the rules of private data protection.

↓ Please sign the section below, cut it off and submit it together with your other enrolment documents! ↓

Photo for issuing the Potsdam University's Chip Card

Family Name

Given Name

Date of Birth

Student Registration Number

[Will be added by the Office for Student Affairs!]

Please attach your
photo here!

Please note the following:

- The quality of the submitted photo decides on the quality of the photo on the chip card.
- The photo should not be older than one year and has to be in the size of 3,5 x 4,5 cm and needs to be attached in the middle of this section.
- Write down your full name on the back of the picture, in case the glue comes off.
- **IMPORTANT:** Do not forget your signature!

I have taken note of the information on private data protection.

Date and Signature