

## **Information on data protection**

We process your personal data in compliance with the applicable data protection regulations, in particular the EU General Data Protection Regulation (GDPR) and the Brandenburg Data Protection Act (BbgDSG).

### **The data controller is:**

University of Potsdam  
Represented by the president, Prof. Oliver Günther, Ph.D.  
Am Neuen Palais 10  
14469 Potsdam  
Telephone: +49 331 977-0  
Telefax: +49 331-97 21 63  
[www.uni-potsdam.de](http://www.uni-potsdam.de)

### **Purpose of the processing**

The purpose of the data processing is to carry out the nomination procedure for the special research grant „Cooperativism Eastern Europe. Yesterday. Today. Tomorrow.“ awarded by the University of Potsdam in cooperation with Stiftung Livländische Gemeinnützige. For this purpose, in addition to the applicant's professional contact data, the curriculum vitae and information about previous awards are also recorded.

### **Lawfulness of processing**

The legal basis for data processing is your consent (Art. 6 para. 1 sentence 1 lit. a DSGVO). In the event that the curriculum vitae or other documents submitted in connection with the nomination contain special categories of personal data (e.g. information on ethnic origin, political opinions or ideological beliefs, cf. in detail Art. 9 para. 1 FADP), the legal basis for processing such data is consent under Art. 9 para. 2 lit. a FADP.

Please note that, unfortunately, the nomination cannot be considered without consent being granted for the data processing associated with the implementation of the nomination procedure.

### **Withdrawal of consent**

You have the right to withdraw your consent at any time and without reason. The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

### **Duration of data processing**

Your data will be stored during the preparation of the selection committee meeting and from the receipt of the scholarship until the end of the scholarship.

### **Recipients of your data**

Your data will be passed on to the members of selection committee, which decides on the awarding of the Scholarship.

### **Your rights:**

You have the right to obtain from the controller confirmation as to whether or not your personal data is being processed, and, if that is the case, access to the personal data and additional information (right of access). You also have the right to obtain from the controller without undue delay the rectification of inaccurate personal data. If the legal requirements of Art. 17 or 18 GDPR are met, you are entitled to the erasure of your personal data or to a restriction of processing. Please note that restricted processing of the data may not be possible in every instance. You have the right to receive your personal data in a structured, standard and machine-readable format or to request the transfer to another controller (right to data portability, Art. 20 GDPR). Furthermore, you may object to the processing of your personal data under the conditions set forth in Art. 21 GDPR.

In order to exercise your rights, we kindly request that you contact: Karina Jung, Am Neuen Palais 10, 14469 Potsdam, [karina.jung@uni-potsdam.de](mailto:karina.jung@uni-potsdam.de), Tel: 0331 977 153054

Access to your personal data can be requested from the Chief Information Officer (University of Potsdam, Karl-Liebknecht-Str. 24-25, 14476 Potsdam). The corresponding form can be found on his website: <https://www.uni-potsdam.de/de/praesidialbereich/praesident-vizepraesidenten/cio.html>.

You can contact the university's data protection officer if you have questions regarding data protection:

Dr. Marek Kneis  
Am Neuen Palais 10  
14469 Potsdam  
Telefon: +49 331 977-124409  
Telefax: +49 331 977- 701821  
E-Mail: [datenschutz@uni-potsdam.de](mailto:datenschutz@uni-potsdam.de)

If you think that the processing of your personal data infringes the GDPR, then you have the right to lodge a complaint with the supervisory authority for data protection.