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| **Protocol - Meeting of Student Representatives (Fachschaftsrat) of the ‘Cognitive Science’ Programmes** |

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| **Topic of the Meeting**Monitoring, Budget Plan, Events |
| **Date (DD.MM.YYYY)**12.06.2024 | **Place/ Room**Via Discord |
| **Beginning/ Time**14:10 | **End/ Time**15:00 |
| **present**Franzi, Joy, Mandana, Fey, Marleen, Anna | **absent**Emily, James |
| **Lead of the Meeting**Fey | **Log Management**Marleen |

**Agenda**

1. Mentoring (F)
2. Buget-Plan (F)
3. Events (F)
	1. This semesters one day events
	2. Freshi- Week (DL: before the Summerbreak)
4. Mails

**Updates**

Mentoring Update Franzi:

* F & J: Meeting with Fischer where he mentioned plans to install payed mentoring for 4h per week
* Still in the planning phase
* F & J: ongoing communication with Fischer
* Hope for Fischer to update us on news
	+ Best case requirement proposed by Fischer: someone already working at UP, for easy upscaling of working hours (Stunden aufgestocken)
	+ Not mentioned by Joy in the mail to ask for support for getting all interested ppl
	+ Not jet clear, whether Ba or Ma students are requested for mentoring.
	+ But support for both
* Installment for new semester to help with start in the best case (lets see how this actually turns out)

Website

* A & Mar: metting sceduled
* Reminder to Choose photos
* A & Mar: update all parts of the website that are possible autonomously, check in for unclarities only
* Protokoll with elections of Website responsibilities to ZIM —> Anna machts
* Questions? -N

Events / Buget Update Franzi:

* We can get up to 50% of the tickets refunded

Lange Nacht der Wissenschaften: 8 ppl signed up

* Finance plan is in the making (Franzi)
* Are there ppl interested in planning? Steps:
	+ Create questionnaire to find out if ppl are interested.
	+ Hand over estimated cost to Franzi. For that: Take nr of interested ppl X half of ticket cost

Austellung das Gehirn —> Joy writes message to assess interest

* + Use same google sheet as for Lange Nacht der Wissenschaften

Sommerfest: Psycho

* Not clear if and what Food and Drinks might be funded
* If we have any questions regarding funding: send to Franzi:
* Franzi meeting with Tim? to ask questions
	+ How do we handle big sums of money, as we will only get the money back afterwards?
		- We dont have a student body bank account
		- Studies could potentially pay for themselves and
		- We collect receipts and bank account data, so that the VeFa can do the refund

Finanzrep Election

* proposed: Franzi.
* Election: Franzi as Finance rep: 6 y / 0 n / 0 a
* Documents to be send to VeFa:
	+ Übernahmeprotokoll (Handover Protocol)
	+ Student councel protocol with vote (this one)
	+ —> Franzi sends

Ersti-Woche orga

* DL: before summer break
* Ask for support and interest in student body (—> Fey)
* Discussion: separated or united Freshi-Weeks for Ba and Ma students
	+ Mingling of both desirable for networking
	+ Networking events together
	+ But also: getting to know each other within Ba and Ma, respectively
	+ Content specific introductions separately
	+ => Have individual social gatherings after content specific intros
* Date for Onboarding with Fey, Anna —> next Tuesday, 18.06.2024, 12:00
* Thats all.

Mails

* Fefa mails, nothing important apart from that (Franzi)

Other

* Franzi: until when am I elected finance rep? - until new student rep elections
* Thats all.

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| **Online, 12.06.2024** |
| **Lead of the Meeting****Signature** | **Log Management**M.Dittrich**Signature** |