

Protocol - Meeting of Student Representatives (Fachschaftsrat) of the 'Cognitive Science' Programmes

Topic of the Meeting Mails, Merch, Elections, Finances,	
Date (DD.MM.YYYY) 18/03/2025	Place/ Room Via Discord
Beginning/ Time 18:00	End/ Time 18:52
present Franzi, Mandana, Anna, Emily	absent James, Fey, Marleen, Joy
Lead of the Meeting Anna	Log Management Emily

Agenda

1. Mails
 - a. A few master inquiry's
 - b. FSR BEC Awareness workshop - do we want to participate?
 - c. Still no answer regarding electoral list
2. Merch
 - a. How is it looking with stickers
 - b. tote bags - do we let people vote for logo?
3. Elections
 - a. Deadlines for sending out mails regarding the candidate application
4. Transfer of finances knowledge to new candidates
5. FSR stuff at Franziska's place
6. VeFa

Updates

1. Mails:
 - a. Awareness training: will be discussed in more detail at Vefa (Anna)
 - b. Fill out FSR-guidelines (Marleen oder Anna)
 - c. Master request: interest in exchange with master student (Franzi)
 - d. List of voters: if they have not contacted us by Friday, ask again (Anna)
2. Merch:
 - a. Wait for Sophies Response
 - b. Poll regarding Logo on bags (Anna)

3. Elections:
 - a. sent first invitation
 - b. candidates must be decided at least 1 week before the election (09.04.):
Wednesday Send out invitation for candidature (approx. 2 weeks until 06.04.)
 - c. So far no one has contacted us about the committee: ask again (Anna)
4. Transfer of finance knowledge:
 - a. Announcements in WhatsApp group to organise meeting to give insights into FSR work to recruit more people (Franzi for finances, Anna and Emily for other insights)
 - b. create How to FSR document (Emily) + passwords
 - c. collect passwords in one message in Discord (Emily)
5. FSR stuff at Franziska's place: Bring kettle and waffle iron to FSR room in Potsdam
6. VeFa (Thursday, 20.03.25): ask for voters list