

What counts as internship?

Internships should ideally be *directed projects*, conducted at public institutions or private companies. If you struggle coming up with ideas for good placements, the Potsdam University Career Service offers assistance and a job portal: <https://www.uni-potsdam.de/en/career-service.html>.

Your internship placement must be of relevance not only to your own career plans, but also meaningfully related to the contents and themes of the Anglophone Modernities study programme. If in doubt, contact Lars Eckstein (module convenor) about the possible relevance of an internship option.

In exceptional cases, we also accept alternative professional experiences and activities as internships. These include for instance excursions and trips in cooperation with one of the IAA's partner institutions or other research institutions; the organizing of workshops and conferences, or carrying out mentoring activities.

If you are working to finance your studies and your job is meaningfully related to the Anglophone Modernities programme, we will also accept your work experiences as an internship equivalent.

Official internships at German institution fall under minimal wage regulations, unless candidates can prove that their study regulations include an internship as mandatory component ('Pflichtpraktikum' - this is the case for this programme). To avoid having to pay you, some institutions may require you to submit a letter confirming the 'Pflichtpraktikum'. If this is the case, contact Lars Eckstein (module convenor).

Credit requirements:

The expected amount of working hours to be documented for the internship credit is **240 hours (the equivalent of 6 weeks full time)**. Your internship can be full time, or in any part time arrangement that suits your needs and interests

For credit, you need to submit:

- 1) a letter or certificate by your employer documenting that you have fulfilled the requirement of 240 working hours
- 2) an informal report of 1.500 words, including the following questions:
 - a. who did you find your internship placement, how did you establish contact, what were the formalities?
 - b. which jobs did you do, what did you learn? what did you not learn? did the supervision arrangements work for you?
 - c. how did your internship relate to the Anglophone Modernities programme?